

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
September 21st, 2026**

CALL TO ORDER:

The meeting was called to order by President Brandon Nyman at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Brandon Nyman, Abbie Cochran, Les Youngren and Dan Smith. Also present was Executive Director, Tammy Lange, Assistant Director Nick Davis Park Superintendent, Frank Bollinger. Aquatics Coordinator, Jay Hall. In the audience was David Biggs. Absent: Dennis Nink.

PERFECTION OF AGENDA:

Attorney Drew Russell asked to have the 2026 Preliminary Tax Levy Discussion moved to the October 2026 meeting.

APPROVAL OF MINUTES:

President Nyman requested a motion for approval of the minutes of the Regular Meeting held on August 17th, 2026. Motion was made by Commissioner Youngren and seconded by Commissioner Smith. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

None

APPROVAL OF PAYMENTS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$7,437.61 and for the Princeton Park District in the amount of \$14,428.66 was presented for August 2026. The handwritten checks for the Bureau County Metro Center in the amount of \$26,866.66 and Princeton Park District in the amount of \$10,594.47 for the time period of August 18-31, 2026, and handwritten checks for the Bureau County Metro Center in the amount of \$6,367.33 and Princeton Park District in the amount of \$47,103.11 for the time period of September 1-20th, 2026, as well as Business Visa Card for August 2026 in the amount of \$4,858.72. The IMRF payment in the amount of \$6,544.57 for August 2026. President Nyman requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$124,201.13. Motion was made by Commissioner Cochran and seconded by Commissioner Smith. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2026/2027 Revenue/Expense Totals by Month Report was reviewed. The total amount for August 2026 was 157,911.10.

The Board reviewed the August 2026 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

2026 General Obligation Bond. Authorize Drew Russell to Solicit for the 2026 General Obligation Bond Bids from the local financial institutions – Attorney Drew Russell reviewed with the Board information and discussion with Tammy and Nick regarding the proposed selling of a General Obligation Bond. President Nyman requested a motion to direct Attorney Drew Russell to proceed with contacting the local banks to bid on the General Obligation Bond for 2026, as well as to proceed with the notice to be published in the newspaper regarding the Bond Hearing. Motion was made by Commissioner Smith and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

Preliminary Tax Levy Discussion – Perfection of the Agenda moved this to the October meeting.

April 6th, 2027 Consolidated Election – An announcement was made regarding the upcoming 2027 Consolidated Election, noting that there is one open seat on the Park District Board of Commissioners up for election. Commissioner Smith was appointed to fill a vacancy in 2025 and will be running for this seat. Additional information is available through the administrative office at the Bureau County Metro Center.

OLD BUSINESS:

Approval of Budget & Appropriation Ordinance of the Princeton Park District, Bureau County, Illinois for the Fiscal Year Beginning on July 1, 2026 and Ending on June 30, 2027 – Tammy briefly reviewed each fund with the Board. President Nyman requested a motion to approve the Budget and Appropriation Ordinance of the Princeton Park District, Bureau County, Illinois for the Fiscal Year Beginning on the 1st Day of July 2026 and Ending on the 30th Day of June 2027. Motion was made by Commissioner Cochran and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

Approve Transfers in the 2026-2027 Budget - Tammy reviewed the list of transfers for the 2026 – 2027 Park District Budget. President Nyman requested a motion for the approval of the Transfers for the 2026-2027 Park District Budget as presented. A motion was made by Commissioner Youngren and seconded by Commissioner Smith. A voice vote was taken: ayes – all; nays – none. The motion carried.

Nature Preserve Clean Up Day – As previously discussed the park district management team met with Lorraine Foelske, Natural Areas Preservation Specialist regarding the site management at the Nature Preserve. A clean-up day is scheduled for Tuesday, October 20th for the team to work with her on site to clean up the entry and post some signage.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following reports:

- Superintendent of Parks
- Superintendent of Maintenance
- Assistant Director
- Recreation Supervisor
- Aquatics Supervisor
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report.

ADJOURNMENT:

At 5:36 p.m. motion was made by Commissioner Cochran and seconded by Commissioner Youngren to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.



Dennis Nink, Secretary

Brandon Nyman, President