REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
June 15th, 2026

CALL TO ORDER:

The meeting was called to order by President Brandon Nyman at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Brandon Nyman, Dennis Nink, Les Youngren and Dan Smith. Also present was Executive Director, Tammy Lange and Assistant Director, Nick Davis

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Nyman requested a motion for approval of the minutes of the Regular Meeting held on May 18th, 2026. Motion was made by Commissioner Nink and seconded by Commissioner Cochran. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of $14,531.16 and for the Princeton Park District in the amount of $13,063.50 was presented for May 2026. The handwritten checks for the Bureau County Metro Center in the amount of $25,801.54 and Princeton Park District in the amount of $88,277.88 for the time period of May 19-31, 2026, and handwritten checks for the Bureau County Metro Center in the amount of $1,380.70 and Princeton Park District in the amount of $4,849.09 for the time period of June 1-15, 2026, as well as Business Visa Card for May 2026 in the amount of $3,726.42. The IMRF payment in the amount of $6,252.67 for May 2026. President Nyman requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of $157,882.96. Motion was made by Commissioner Cochran and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2025/2026 Revenue/Expense Totals by Month Report was reviewed. The total amount for May 2026 was $250,134.06.

The Board reviewed the May 2026 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Review the First Draft of the Following Funds for the 2026-2027 Budget – Corporate Fund; Metro Center Enterprise Fund; and Recreation Program Fund – Tammy presented to the Board the 2026-2027 Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund. Tammy stated at the July 20th Regular Meeting, the Budget will be reviewed in its entirety, as well as the tentative approval of the 2026-2027 Princeton Park District Budget. A Public Hearing will be held prior to the September 21st, Regular Meeting, with final approval at the regular meeting. It was noted the audit is scheduled to begin Monday, July 27th.

Approval of Transfer to Corporate Fund – Tammy and Nick reported on their ongoing coordination with CliftonLarsonAllen (CLA) regarding the organization's financial statements. They requested approval for CLA to perform a journal entry transferring $610,096.49 from the General Obligation Fund to the Corporate Fund. This transfer ensures that sufficient funds remain in the General Obligation Fund to satisfy the bond payment due in October. President Nyman requested a motion to approve the transfer. Commissioner Cochran moved to approve the journal entry in the amount of $610,096.49, seconded by Commissioner Smith. A voice vote was taken: ayes – all; nays – none. The motion carried

OLD BUSINESS:

Alexander Pool Update- Nathan was notified this week that the pool pump would be ready for pick up on Thursday. He is planning for a Friday install and will begin the filling. If all goes as planned, he hopes to have the pool open the week of June 22nd. Jay has the guards and concessions ready to go. As previously discussed, he will be looking to extend the season to the end of August. The Metro Center pool has been busy with Alexander swimmers utilizing the indoor pool.

OSLAD Grant Reimbursement Received- We are pleased to confirm that the final reimbursement payment from the State of Illinois for the OSLAD Grant was received in our office on Thursday, June 4th. With the receipt of these funds, this two-year project is now officially concluded and may be closed.

Jacuzzi Update- Please be advised that the BCMC Jacuzzi remains out of service. This has been a particularly challenging issue to resolve, as the plumbing infrastructure is located entirely underground, encased within the concrete foundation. Our maintenance team is currently collaborating with specialized local agencies to identify the precise location of additional leaks and determine the most effective repair strategy. We appreciate your continued support and patience as we navigate these challenges to restore the Jacuzzi to full operation.

July 4th Festivities- Plans continue for the July 4th festivities at Zearing Park. Please come out to the park and support the local vendors, listen to the music of Rodeo Drive and enjoy the 2026 Fireworks Show.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Parks
- Maintenance Coordinator
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report.

EXECUTIVE SESSION:

Motion was made by Commissioner Nyman, seconded by Commissioner Cochran, and unanimously carried to meet in executive session to discuss Personnel pursuant to Section 2 (c) 1 of the Illinois Open Meetings Act at 5:45 p.m. A roll call was taken: ayes – all, nays – none. The motion carried.

The Board returned to regular session at 6:22 p.m.

BOARD ACTION FOLLOWING EXECUTIVE SESSION:

No action was taken.

ADJOURNMENT:

At 6:23 p.m. motion was made by Commissioner Cochran and seconded by Commissioner Youngren to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Brandon Nyman, President

Dennis Nink, Secretary