

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
JULY 21, 2025**

CALL TO ORDER:

The meeting was called to order by President Brandon Nyman at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Brandon Nyman, Daniel Smith, and Les Youngren. Also present were Executive Director, Tammy Lange; Superintendent of Maintenance, Nathan Cook; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood. Commissioner Dennis Nink was absent.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Nyman requested a motion for approval of the minutes of the Regular Meeting held on June 16, 2025. Motion was made by Commissioner Cochran and seconded by Commissioner Youngren. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$14,058.95 and for the Princeton Park District in the amount of \$18,853.19 was presented for the time period of June 17, 2025 through July 21, 2025, and handwritten checks for the Bureau County Metro Center in the amount of \$20,228.62 and Princeton Park District in the amount of \$4,024.29 for the time period of June 17, 2025 through June 30, 2025, and handwritten checks for the Bureau County Metro Center in the amount of \$2,530.69 and Princeton Park District in the amount of \$2,514.53 for the time period of July 1, 2024 through July 21, 2025, as well as Business Visa Card for June 2025 in the amount of \$5,519.63. President Nyman requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$67,729.90. Motion was made by Commissioner Cochran and seconded by Commissioner Smith. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2024/2025 Revenue/Expense Totals by Month Report was reviewed. The total amount for June 2025 was \$162,271.48.

The Board reviewed the June 2025 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Present, Review and Approve the Tentative Fiscal 2025-2026 Park District TENTATIVE Budget – Tammy reviewed with the Board the Tentative Budget & Appropriation Ordinance. The total budgeted amount is \$5,160,810, with the estimate of revenue for the 2025-2026 fiscal year being \$2,296,995. President Nyman requested a motion for approval of the Tentative Budget and Appropriation Ordinance of the Princeton Park District, Bureau County, Illinois for the Fiscal Year Beginning on the 1st Day of July 2025 and Ending on the 30th Day of June 2026. Motion was made by Commissioner Smith and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried. A Public Hearing will be held on Monday, September 15th with the final approval at the Regular Meeting on September 15th.

Review the 2nd Quarter Farm Report from Andrew Jolly, Farm Manager for the Elmer Zearing Trust #2 Farm – The Board reviewed the 2025 2nd Quarter Farm Report for the Elmer Zearing Trust #2, submitted by Andrew Jolley, Farm Manager with Heartland Bank and Trust.

Review the 2nd Quarter Farm Report from Mark Nappier, Farm Manager for the F. Ivan Hoover Trust Farm – The Board reviewed the 2025 2nd Quarter Farm Report for the F. Ivan Hoover Farm, submitted by Mark Nappier, Farm Manager with First Illinois Ag Group.

Review & Discuss the Notification from Shy Property Management, LLC – Appeal in a Change of Valuation of \$100,000 or more – Tammy stated a Dispute or Request for Change in Excess of \$100,000 has been received from the Bureau County Supervisor of Assessments for Shy Property Management, LLC. After some discussion, it was the consensus of the Board not to dispute the assessment appeal due to the cost the park district would have to incur.

Discussion & Approval for a Request to Close the Bureau County Metro Center at 12:00 p.m. on Saturday, September 6, 2025 (Homestead Festival) - Tammy noted for the past several years the Metro Center has closed at 12:00 p.m. on the Saturday of Homestead Festival weekend. This was due to extremely low attendance, the cost of keeping the building open, as well as finding staff available to work due to participation in other activities, Tammy proposed again this year to close at 12:00 p.m. on Saturday, September 6th. President Nyman requested a motion to approve closing the Metro Center on Saturday, September 6, 2025, at 12:00 p.m. Motion was made by Commissioner Cochran and seconded by Commissioner Smith. A voice vote was taken: ayes – all; nays – none. The motion carried.

Invitation to National Night Out at Zearing Park - August 5th, 2025 - Tammy invited the Board to attend the National Night Out Event which will be held on Tuesday, August 5th from 5:00 p.m. to 8:00 p.m. at Zearing Park.

OLD BUSINESS:

July 4th Celebration at Zearing Park – Tammy stated the July 4th Celebration at Zearing Park was well attended. Special thanks to the Park District Team, as well as Adam Lind from Bureau County EMA who helped make the event a success. Tammy noted a couple of items for next year's event to consider would be to clarify how the vendors, band & sound people, and firework individuals enter the park, as well as a way to deter any vehicles from driving on the walking path.

Update on Playground Project – Tammy stated the playground equipment is set to be delivered in the next week or two. Hopefully enough notice is given so the proper equipment can be rented to unload it. Dan Pepin, from Community Funding and Planning Services, has filed the quarterly report with DNR. It was noted once the equipment is delivered and ready to be installed, a monthly payment request will be submitted to DNR.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Maintenance - Nathan stated the Jacuzzi has some issues that will need to be addressed.
- Assistant Director/Recreation – No report.
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report.

ADJOURNMENT:

At 5:50 p.m. motion was made by Commissioner Smith and seconded by Commissioner Cochran to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Brandon Nyman, President

Dennis Nink, Secretary