

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
APRIL 21, 2025**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Andy Marti, Abbie Cochran, Dennis Nink, Brandon Nyman, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Superintendent of Maintenance, Nathan Cook; Recreation Supervisor, Brett Renner; Rental Coordinator, Shannon Blosser-Salisbury; Park Maintenance Coordinator, Frank Bollinger; Park Maintenance, Blake Hildebrand; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood.

Present in the audience were Bob Halberg and Dick Volker.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting held on March 17, 2025. Motion was made by Commissioner Nink and seconded by Commissioner Youngren. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Tammy introduced the park district staff in attendance at the meeting.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$6,524.30 and for the Princeton Park District in the amount of \$16,431.27 was presented for the time period of March 18, 2025 to April 21, 2025, and handwritten checks for the Bureau County Metro Center in the amount of \$14,591.91 and Princeton Park District in the amount of \$4,291.67 for the time period of March 18, 2025 through March 31, 2025, and handwritten checks for the Bureau County Metro Center in the amount of \$8,238.20 and Princeton Park District in the amount of \$2,134.48 for the time period of April 1, 2025 through April 21, 2025. President Marti requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$52,211.83. Motion was made by Commissioner Cochran and seconded by Commissioner Nink. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2024/2025 Revenue/Expense Totals by Month Report was reviewed. The total amount for March 2025 was \$99,108.77.

The Board reviewed the March 2025 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Recognize, Congratulate and Thank You to Andrew Marti For His Service to the Board for the past 12.5 years – Tammy read a letter of appreciation to Andy for his dedicated service to the Princeton Park District Board for 12 ½ years, serving as President for the past eight years. A clock from the IAPD was also presented, followed by a standing ovation. Andy stated it has been an honor to work with everyone at the park district and he has enjoyed his time as a commissioner.

Present and Review of the 1st Quarter Report of the F Ivan Hoover Farm Trust – The Board reviewed the March 31, 2025 Farm Account Statement for the F Ivan Hoover Farm Trust. Tammy noted she has been in contact with the farm manager, Mark Nappier of First Illinois Ag Group, to get an approximate date when the 2025 contribution will be received.

Present and Review of the 1st Quarter Report of the Elmer Zearing Trust #2 – The Board reviewed the first quarter report of the Elmer Zearing Trust #2 Farm. Andrew Jolly, farm manager with Heartland Bank and Trust, has estimated the amount for the 2025 contribution to be around \$50,000. After talking with Andrew at the last meeting, the intention will be to have a more consistent distribution each year.

Review of the Walking/Running Track Rules & Regulations Signage – Tammy reviewed with the Board the discussion at the March 17th Regular Meeting to include the indoor track to those Jr. High School Students, age 12 years and older, who have completed the required Jr. High Fitness Class. The revised Walking/Running Track Rules & Regulations signage was reviewed. It was suggested the age of Jr High students, as well as those required to complete the fitness class training, be better defined on the signage. Tammy will send the revision to all board members via email.

Review of the Park District Project List Presented by the Building and Grounds Committee at the August 21, 2023 Board Meeting – The Board reviewed the Project List which was presented by the Building and Grounds Committee in August of 2023. Tammy stated there are several projects which have been completed, as well as some in process or about to begin. It was noted the committee may want to meet with the management team to review and discuss items needing to be added, as well as ranking each item in order of priority.

OLD BUSINESS:

Update on the IDNR Grant – Tammy stated the signed agreement by IDNR has been received. In talking to Pat Puebla from Play Structures, the merry-go-round approved in the original plan submitted to IDNR is not available. To verify this will not affect the OSLAD Agreement, IDNR will be contacted to confirm a different merry-go-round can be substituted.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Parks/Maintenance
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report.

EXECUTIVE SESSION:

Motion was made by Commissioner Cochran, seconded by Commissioner Nink, and unanimously carried to meet in executive session to discuss Personnel pursuant to Section 2 (c) 1 of the Illinois Open Meetings Act at 5:32 p.m. A roll call was taken: ayes – all, nays – none. The motion carried.

The Board returned to regular session at 5:48 p.m.

BOARD ACTION FOLLOWING EXECUTIVE SESSION:

No action was taken.

ADJOURNMENT:

At 5:49 p.m. motion was made by Commissioner Nyman and seconded by Commissioner Youngren to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary