

Princeton Park District
Regular Meeting Agenda
Monday, May 19, 2025
5:00 p.m. @ Bureau County Metro Center

1. Call to Order
2. Roll Call
____Dennis Nink, Vice President ____Brandon Nyman, Secretary/Treasurer

____Abbie Cochran, Ethics Officer ____Les Youngren, Commissioner
3. Perfection of Agenda

BOARD RE-ORGANIZATION

- I. *The Director Reports Election Canvass Information and Reads the Oath of Office and Acceptance of the Oath of Office for Dennis Nink.*
- II. *New board selects a President Pro Tem and a Secretary Pro Tem. The present Board President acts as presiding officer until President Pro Tem is selected.*
- III. *New board is asked by the President Pro Tem to nominate candidates for the office of President. The President Pro Tem closes the nominations and board votes on the candidate (s)*
- IV. *This same procedure is repeated for the office of Vice-President, with the exception that the newly elected President serves as presiding officer.*
- V. *The board then selects a Secretary/Treasurer. **Neither of said offices is required to be occupied by a board member, and both positions may be held by one person.***
- VI. *The board approves and appoints DeAnn Underwood as Recording Secretary.*
- VII. *The board approves retention of Russell, English, Scoma and Beneke as Counsel and Park District Attorney.*
- VIII. *The board appoints an Ethics Officer.*
- IX. *The board sets the Bond (Currently \$500,000.00 each employee/each loss.*
- X. *The board approves to retain Central Bank, Heartland Bank & Trust and Midland States Bank as the financial institutions or their successors for the Princeton Park District*
- XI. *The board establishes form of meeting agenda. (This has remained the same)*
- XII. *The President asks for volunteers for Committee Appointments. **This can be postponed until the next meeting.***

- *Budget & Finance* Chair_____ Member_____
- *Buildings, Grounds & Police* Chair_____ Member_____
- *Personnel, Publicity & Recreation* Chair_____ Member_____
- *FOIA & Open Meetings Act Officers* Chair_____ Member_____
- *Zearing Trust* Chair_____ Member_____

NOTE: The board investment policy establishes the board president as the Chief Financial Officer (CFO) of the board.

4. Approval of Minutes
 - a. April 21, 2025 ~ Regular Meeting
5. Open for Discussion. (Anyone wishing to address the Board may do so at this time. The amount of time available for public discussion is subject to the discretion of the Chair.)

6. Approval of checks for to April 22, 2025 to May 19th, 2025

Metro Center	\$ 16,751.15	
Princeton Park District	\$ 21,422.80	
Hand Written Metro	\$ 22,472.69	(April 22-30, 2025)
Hand Written Metro	\$ 14,628.26	(May 1-19, 2025)
Hand Written Parks	\$ 9,197.61	(April 22-30, 2025)
Hand Written Parks	\$ 4,711.62	(May 1-19, 2025)
Credit Card	\$ 2,675.23	(April 8, 2025)
	\$ 3,866.31	(April 23, 2025)

TOTAL Checks & Credit Card \$ 95,725.67

Review Fiscal 2024-2025 Expense Totals by Month
Fund Balances, Corp, Metro & Recreation for April 2025

7. New Business
 - a. Recognize,& Congratulate DeAnn Underwood on her upcoming retirement from Heartland Bank & Trust
 - b. Introduction of Dan Smith / Appointment to the Board of Commissioners / Oath of Office

- c. Review the First Draft of the Following Funds for the 2025-2026 Budget
 - Workers Compensation
 - Liability Insurance
 - IMRF
 - General Obligation
 - Social Security
 - Unemployment
 - Paving & Lighting
 - Audit
 - Police Protection
 - d. Alexander Pool Opening Date & General Information
- 8. Old Business
 - a. Update on the IDNR Grant
 - b. Legislative Conference Report
- 9. Department Reports
 - a. Superintendent of Maintenance, Assistant Director/Recreation & Front Desk Supervisor/Rentals
- 10. Other Business
 - a. Executive Director Report
- 11. Adjournment

Exceptions to Open Meetings Act:

Section 2(c)

- 1. The appointment, employment, compensation, discipline, performance, or dismissal of employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- 2. Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees.
- 3. The selection of a person to fill a vacancy in a public office.
 - 5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 - 6. The setting of a price for sale or lease of property.
 - 8. Security procedures and the use of personnel and equipment to respond to actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.
- 11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- 12. The establishment of reserves or settlement of claims, or the review or discussion of claims.
- 16. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative or statewide association of which the public body is a member.

21. Discussion of minutes of meetings lawfully closed under this Act. Whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
29. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

Exceptions revised and adopted by the board on November 2, 2015.

Rules for Public Comment during Princeton Park District Board Meetings:

- b. Members of the public may address the board during the public comment segment of the board meeting. While the board would appreciate notification prior to the meeting of the speaker's intent to address the board and the topic of the remarks, advance notification is not required
- c. At the time for public comment, the board will ask the audience members whether anyone wishes to address the board and, if several persons indicate a desire to do so, the board may inquire as to the general topic the speakers intend to address. If there are multiple speakers on the same topic, the board may limit either the number of speakers or the time allotted to each speaker.
- d. Before addressing the board, speakers shall identify themselves.
- e. Speaker's remarks are limited to three minutes, but more time may be allotted at the board's discretion.
- f. While the speaker is free to discuss any subject that relates to matters within the authority of the Board of Commissioners, it should be relevant to the board's meeting agenda. If the meeting has been called either as an adjourned meeting, special meeting, or emergency meeting, all comments by the public shall be relevant to the board's agenda.
- g. Neither the board nor its staff are under any obligation to respond to the speaker or answer questions posed by the speaker.
- h. The speaker may be asked to step down if he or she becomes disruptive or threatening.
- i. A speaker may present written comments to the board either to supplement his or her remarks or in lieu of presenting remarks.

Rules revised and adopted by the board on January 4, 2016.