

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
FEBRUARY 17, 2025**

CALL TO ORDER:

The meeting was called to order by Vice President Dennis Nink at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Dennis Nink, Brandon Nyman, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; and Recording Secretary, DeAnn Underwood. Commissioner Andy Marti was absent.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

Vice President Nink requested a motion for approval of the minutes of the Regular Meeting held on January 20, 2025. Motion was made by Commissioner Cochran and seconded by Commissioner Nyman. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$6,888.38 and for the Princeton Park District in the amount of \$11,284.29 was presented for the time period of January 21, 2025 to February 17, 2025, and handwritten checks for the Bureau County Metro Center in the amount of \$9,240.46 and Princeton Park District in the amount of \$3,464.25 for the time period of January 21, 2025 through January 31, 2025, and handwritten checks for the Bureau County Metro Center in the amount of \$5,642.63 and Princeton Park District in the amount of \$1,861.07 for the time period of February 1, 2025 through February 17, 2025, as well as Business Visa Card for January 2025 in the amount of \$3,215.28. Vice President Nink requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$41,596.36. Motion was made by Commissioner Cochran and seconded by Commissioner Nyman. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2024/2025 Revenue/Expense Totals by Month Report was reviewed. The total amount for January 2025 was \$100,338.37.

The Board reviewed the January 2025 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Present the Renewal of the Companion Life & Dental Insurance Renewal Date is 04/01/2025 – Tammy stated the premiums for the renewal of the Companion Life & Dental Insurance Policy offered to the full-time staff will be the same as the previous year. The Dental Premium will remain at \$58.49 and the Life Insurance rate at \$8.13 per employee. Vice President Nink requested a motion to approve the renewal of the Companion Life & Dental Insurance Policy, effective April 1, 2025. Motion was made by Commissioner Nyman and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

Statement of Economic Interest for Completion and Recording at the Bureau County Court House to all Board Members, Board Secretary and Management Staff – Tammy requested the Statement of Economic Interest forms be completed by each board member and the board secretary. You can return them to her so they can be filed at the Bureau County Court House.

Update on the IDNR Grant – Tammy noted there has been no additional communication from the IDNR regarding the grant. The paperwork is in process. It was noted no further action can be taken until the park district receives notification from IDNR the project can move forward.

OLD BUSINESS:

IAPD Annual Conference January 23-25, 2025 Update by individuals who attended – Tammy commented attendance at the conference was greater than in the past several years. Spaces at the Expo were sold out. Some of the sessions she attended were Legal/Legislative I & II, Leadership Lessons, Regulating Session (1st Amendment), and attending the Keynote General Session featuring Gregory Offner. Tammy also noted an increase in the credit limit for the Princeton Park District's credit card was needed on Saturday to accommodate the conference's expenses. The staff at Heartland Bank and Trust were able to increase the limit that day which was very much appreciated.

Commissioner Nyman stated he attended the Legal/Legislative I & II Sessions, as well as a session which dealt with violent offenders.

Nick attended a session on Human Resource Orienteering, as well as Health and Wellness in the workplace, and a budgetary session. He noted it is always an awesome experience and a fantastic way to network.

The staff is very appreciative of the Board allowing them to attend the IAPD Annual Conference, which is the largest professional conference in the State of Illinois.

Report on the Joint Legislative Committee Breakfast held in Princeton on Thursday, February 13, 2025 – Tammy stated the park district hosted the Illinois Association of Park District Joint Legislative Committee Breakfast on Thursday, February 13th. There were twenty-one in attendance which included Peter Murphy, Jason Anselment, and Maura Freeman. Mayor Ray Mabry spoke during the event and complimented the park district staff for working together to help make Princeton the great community that it is.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Parks/Maintenance – None presented.
- Assistant Director/Recreation – Nick commented Frank Bollinger has been hired for the Park Maintenance Coordinator position.
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director’s Report.

ADJOURNMENT:

At 5:42 p.m. motion was made by Commissioner Nyman and seconded by Commissioner Youngren to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary