

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
JANUARY 20, 2025**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Andy Marti, Dennis Nink, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Superintendent of Maintenance, Nathan Cook; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood. Commissioner Brandon Nyman was absent.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting held on December 16, 2024. Motion was made by Commissioner Cochran and seconded by Commissioner Nink. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$11,852.40 and for the Princeton Park District in the amount of \$4,758.54 was presented for the time period of December 17, 2024 to January 20, 2025, and handwritten checks for the Bureau County Metro Center in the amount of \$17,877.24 and Princeton Park District in the amount of \$6,431.73 for the time period of December 17, 2024 through December 31, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$902.15 and Princeton Park District in the amount of \$1,163.24 for the time period of January 1, 2025 through January 20, 2025, as well as Business Visa Card for December 2024 in the amount of \$5,309.36. President Marti requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$48,294.66. Motion was made by Commissioner Nink and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2024/2025 Revenue/Expense Totals by Month Report was reviewed. The total amount for December 2024 was \$508,090.42. The PoolPak was paid in full accounting for the higher dollar amount in December.

The Board reviewed the December 2024 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Review the 2024 Elmer Zearing Trust #2 Farm Report – The Board reviewed the 2024 Elmer Zearing Trust #2 Farm Report. Tammy inquired with Andrew Jolly, Farm Manager for the Trust, regarding the reduced income received by the park district for the 2024 crop year compared to 2023. He explained the decrease was due to the decline in grain prices, as well as the increase of input costs, which lowered the net income of the farm. Andrew has suggested he and the park district strategize together to provide more predictable distributions going forward. He is willing to attend a future Board Meeting to discuss.

Review & Adopt the Park District Succession Plan for the Executive Director Position – The Board reviewed the Succession Plan for the Executive Director's Position as presented by the Personnel Committee. President Marti requested a motion to approve and adopt the Succession Plan for the Executive Director's Position as presented. Motion was made by Commissioner Youngren and seconded by Commissioner Nink. A voice vote was taken: ayes – all; nays – none. The motion carried.

Review Bond & Payment Obligations for 2025 – Tammy provided the Board with the 2025 Debt Obligations for the Princeton Park District, as well as the payment obligations for years 2022 thru 2024. The obligations for 2025 total \$1,179,439.83.

Invitation to the 2025 IAPD Joint Legislative Committee Breakfast on February 13, 2025 – Tammy stated the Princeton Park District will be hosting the first IAPD Joint Legislative Committee Breakfast in 2025 on February 13th. Everyone is invited. Please RSVP by February 10th if you plan to attend.

Personnel Committee Update – Commissioner Cochran stated the Personnel Committee met on January 16, 2025 with the Executive Director and Assistant Director regarding a personnel matter. The Personnel Committee has agreed there is no need for any further discussion regarding this matter. Commissioner Youngren stated the situation was handled properly.

OLD BUSINESS:

2025 IAPD Conference January 23-25, 2025 Update – Tammy noted everyone should have received their packet with the information they need for the 2025 IAPD Conference being held January 23rd – 25th. If you need anything further, let Tammy know. The 2025 IAPD Program Guide is available on-line.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Parks/Maintenance
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report.

ADJOURNMENT:

At 5:37 p.m. motion was made by Commissioner Cochran and seconded by Commissioner Nink to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary