

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
DECEMBER 16, 2024**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Andy Marti, Dennis Nink, Brandon Nyman, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Recreation Supervisor, Brett Renner; and Recording Secretary, DeAnn Underwood.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting held on November 18, 2024. Motion was made by Commissioner Nink and seconded by Commissioner Nyman. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nick Davis informed the Board notification was received today from the Illinois Department of Natural Resources stating the Princeton Park District has been awarded the OSLAD Gant in the amount of \$216,000. It was noted work will begin in the Spring of 2025 on the new all-inclusive playground.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$12,858.19 and for the Princeton Park District in the amount of \$39,455.20 was presented for the time period of November 19, 2024 to December 16, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$17,369.65 and Princeton Park District in the amount of \$4,302.69 for the time period of November 18, 2024 through November 30, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$364,616.26 and Princeton Park District in the amount of \$43,912.81 for the time period of December 1, 2024 through December 16, 2024, as well as Business Visa Card for November 2024 in the amount of \$4,946.30. President Marti requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$487,461.10. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2024/2025 Revenue/Expense Totals by Month Report was reviewed. The total amount for November 2024 was \$171,592.24.

The Board reviewed the November 2024 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Renewal of 2024-2025 General Liability and Worker's Comp Insurance – Tammy reviewed with the Board the new premiums thru Illinois Public Risk Fund (IPARKS). The Worker's Compensation premium for 2024-2025 will be \$19,216, an increase of approximately 11% from last year's amount. The increase in minimum wage each year has an impact on this increase. The premium for the 2024-2025 General Liability Insurance will be \$41,269.

2025 Princeton Park District Board Meeting Dates – Tammy reviewed with the Board the scheduled dates for the 2025 Board Meetings. President Marti requested a motion to approve the 2025 Board Meeting Dates. Motion was made by Commissioner Nink and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

2025 IMRF Contribution Rate Notice – Tammy stated the Final Notice of the IMRF Contribution Rate for 2025 will be 8.15%. This is a decrease from the 2024 rate of 8.83%.

Present and Review the 2023-2024 Alexander Pool Financials – The Board reviewed the Alexander Park Pool Fiscal 2023 – 2024 Report. Tammy noted \$50,000 of new concrete was installed at the pool this past year.

Present and Review of the 2024 Harvest Report/Statement for the F. Ivan Hoover Farm – The Board reviewed the 2024 Harvest Report from First Illinois Ag Group for the F Ivan Hoover Farm.

Approve/Hold/Destroy Past Executive Session Minutes & Recordings – President Marti requested a motion to release the minutes and destroy the recording for the June 19, 2023 Executive Session and hold the minutes and recordings for the August 21, 2023 and June 17, 2024 Executive Sessions. Motion was made by Commissioner Nink and seconded by Commissioner Marti. A voice vote was taken: ayes – all; nays – none. The motion carried.

OLD BUSINESS:

Reminder of the Holiday Closing for Christmas and New Year's Holiday – Tammy reminded the Board the Bureau County Metro Center will close @ Noon on Christmas Eve and be closed on Christmas Day. It will also close @ Noon on New Year's Eve and be closed on New Year's Day.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Parks/Maintenance
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report.

EXECUTIVE SESSION:

Motion was made by Commissioner Marti, seconded by Commissioner Nyman, and unanimously carried to meet in executive session to discuss Personnel pursuant to Section 2 (c) 1 of the Illinois Open Meetings Act at 5:54 p.m. A roll call was taken: ayes – all, nays – none. The motion carried.

The Board returned to regular session at 6:13 p.m.

BOARD ACTION FOLLOWING EXECUTIVE SESSION:

No action was taken.

ADJOURNMENT:

At 6:14 p.m. motion was made by Commissioner Nyman and seconded by Commissioner Youngren to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary