

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
NOVEMBER 18, 2024**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Andy Marti, Dennis Nink, Brandon Nyman, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Attorney Bob Russell; Attorney Drew Russell; and Recording Secretary, DeAnn Underwood. Absent was Commissioner Abbie Cochran.

Present in the audience were Blake Jacobs, Mandy Kinsman, Joe Schnaiter, and Jeremy Whitfield.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting held on October 21, 2024. Motion was made by Commissioner Nink and seconded by Commissioner Nyman. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Jeremy Whitfield, Board Member of the Princeton Youth Soccer League, spoke on behalf of PYSL and expressed the league's willingness to work together with the Princeton Park District for the betterment of the Princeton Community.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$9,748.66 and for the Princeton Park District in the amount of \$7,784.19 was presented for the time period of October 22, 2024 to November 18, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$15,987.36 and Princeton Park District in the amount of \$15,708.44 for the time period of October 22, 2024 through October 31, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$3,859.37 and Princeton Park District in the amount of \$1,126.93 for the time period of November 1, 2024 through November 18, 2024, as well as Business Visa Card for October 2024 in the amount of \$3,594.60. President Marti requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$57,809.55. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2024/2025 Revenue/Expense Totals by Month Report was reviewed. The total amount for October 2024 was \$128,371.79.

The Board reviewed the October 2024 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Review & Award the BID for the 2024 Princeton Park District General Obligation Bond - Attorney Bob Russell stated two bids were received for the \$930,000 in General Obligation Bonds, with Central Bank being the lowest bidder at 3.60%, with no fees. Heartland Bank and Trust submitted a bid of 5.40%, with a \$650 fee. Attorney Russell thanked the local banks for their bids and recommended the Board accept the lowest bid from Central Bank. Motion was made by Commissioner Marti and seconded by Commissioner Nyman to approve the sale of the \$930,000 in bonds, at a rate of 3.60%, with no fees, as offered by Central Bank. A voice vote was taken: ayes – all; nays – none. The motion carried.

Present the 2024-2025 Health, Dental & Life Insurance Renewal – Tammy reviewed the rate for 2024-2025 health insurance premium, noting there will be a 6.9% increase. This will increase the premium per month by \$463.12 over last year’s amount. The new monthly medical premium will be \$7,164.66. Tammy noted our current plan is a transitional plan and recommended the park district continue with the current program/plan for the full-time staff. President Marti requested a motion to approve the 2024-2025 Health Insurance Renewal as presented. Motion was made by Commissioner Nink and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried. On behalf of the entire staff, Tammy thanked the Board for this benefit provided to them.

2025 IAPD Annual Conference Expense Approval – Tammy noted expenses to attend the IAPD Conference have been estimated at \$4,810 for registration and lodging. President Marti requested a motion to approve expenses in the amount of \$8,500 to attend the IAPD/IPRA “Soaring to New Heights” Conference being held January 23-25, 2025 in Chicago. Motion was made by Commissioner Nink and seconded by Commissioner Nyman. A voice vote was taken: ayes – all; nays – none. The motion carried.

2025 Mileage Reimbursement Rate – Tammy stated the new IRS mileage reimbursement rate for 2025 will be 67 cents. President Marti requested a motion for approval of the mileage reimbursement rate for 2025 to be set at 67 cents. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

Review of the 2024 3rd Quarter Farm Account Statement for the F Ivan Hoover Farm – The Board reviewed the Farm Financial Statement as of September 30, 2024 from First Illinois Ag Group for the F Ivan Hoover Farm.

Review of the 2024 3rd Quarter Farm Account Statement for the Elmer Zearing Farm – The Board reviewed the Farm Financial Report for the third quarter ending September 30, 2024 for the Elmer Zearing Trust #2 FBO Princeton Park District.

Approve the 2024 Princeton Park District Audit – Tammy stated the audit was reviewed with the Board at the October 21, 2024 Regular Meeting. President Marti requested a motion to accept the 2024 Princeton Park District Audit as presented at the October 21, 2024 Regular Meeting. Motion was made by Commissioner Nink and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

OLD BUSINESS:

2025 Soaring to New Heights Convention-Early Registration Due By The End of This Month – Tammy reminded everyone of the 2025 Illinois Association of Park District’s Annual Conference to be held January 23rd – 25th, 2025 in Chicago, IL. Please let Tammy know if you plan to attend so registration and hotel reservations can be made.

Reminder of the Holiday Closing for Thanksgiving – Tammy stated the Bureau County Metro Center will be closed on Thanksgiving Day. Normal business hours will be in effect the day before and after Thanksgiving.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Parks/Maintenance
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director’s Report.

Attorney Bob Russell stated the Princeton Park District has received notification from the Bureau County Supervisor of Assessments Office regarding two requests for the reduction in tax assessments of property. Tammy will contact other local government entities to inquire as to their view on the reduction requests.

ADJOURNMENT:

At 6:00 p.m. motion was made by Commissioner Nink and seconded by Commissioner Nyman to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary