

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
SEPTEMBER 16, 2024**

CALL TO ORDER:

The meeting was called to order by Vice President Dennis Nink at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Dennis Nink, Brandon Nyman and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood. Absent was Commissioner Andy Marti.

Present in the audience was Rick Hildebrand.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

Vice President Nink requested a motion for approval of the minutes of the Regular Meeting held on August 19, 2024. Motion was made by Commissioner Cochran and seconded by Commissioner Nyman. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$9,925.80 and for the Princeton Park District in the amount of \$30,545.94 was presented for the time period of August 20, 2024 through September 16, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$18,937.20 and Princeton Park District in the amount of \$7,050.55 for the time period of August 20, 2024 through August 31, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$3,610.39 and Princeton Park District in the amount of \$423.65 for the time period of September 1, 2024 through September 16, 2024, as well as Business Visa Card for August 2024 in the amount of \$2,587.65. Vice President Nink requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$73,081.18. Motion was made by Commissioner Nyman and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2024/2025 Revenue/Expense Totals by Month Report was reviewed. The total amount for August 2024 was \$159,178.59.

The Board reviewed the August 2024 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Legal Symposium Invitation – November 7, 2024 Oak Brook, IL - Tammy noted she and Nick have attended the IAPD Legal Symposium event for the past two years and plan to attend this year as well. It will be held on November 7, 2024, at The Conference Center/Hyatt Lodge in Oak Brook, IL. Please let Tammy know if you would like to attend and she will register you for the event. Attorney Bob Russell stated he has registered to attend via Zoom.

Illinois Association of Park District Soaring to New Heights Convention January 23-25, 2025 – Tammy stated the 2025 Illinois Association of Park District’s Annual Conference will be held January 23rd – 25th, 2024 in Chicago, IL. Hotel reservations will need to be made soon if you are planning to attend.

OLD BUSINESS:

Approval of Budget & Appropriation Ordinance of the Princeton Park District, Bureau County, Illinois for the Fiscal Year Beginning on July 1, 2024 and Ending on June 30th, 2025 – Vice President Nink requested a motion to approve the Budget and Appropriation Ordinance of the Princeton Park District, Bureau County, Illinois for the Fiscal Year Beginning on the 1st Day of July 2024 and Ending on the 30th Day of June 2025. Motion was made by Commissioner Cochran and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

Approve Transfers in the 2024-2025 Budget - Tammy reviewed the list of transfers for the 2024 – 2025 Park District Budget (Attached Exhibit A). Vice President Nink requested a motion for the approval of the Transfers for the 2024 – 2025 Park District Budget as presented. Motion was made by Commissioner Nyman and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Maintenance
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report. Tammy noted the OSLAD Grant Application to help fund the new playground at Zearing Park has been submitted.

ADJOURNMENT:

At 5:33 p.m. motion was made by Commissioner Nyman and seconded by Commissioner Youngren to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary

EXHIBIT A

Transfers in the 2024 - 2025 Park District Budget

Corporate Fund

<i>Revenue / In</i>	Transfer from the General Obligation Bond Fund	\$ 175,000.00
---------------------	--	---------------

Corporate Fund

<i>Appropriations / Out</i>	Transfer to the Enterprise (Metro) Fund	\$ 175,000.00
	Transfer to the Audit Fund	\$ 28,000.00

Recreation Fund

<i>Appropriations / Out</i>	Transfer to the Enterprise (Metro) Fund	\$ 120,000.00
-----------------------------	---	---------------

General Obligation Fund

<i>Appropriations / Out</i>	Transfer to the Enterprise (Metro) Fund	\$ 400,000.00
	Transfer to the Corporate Fund	\$ 175,000.00

Audit Fund

<i>Revenue / In</i>	Transfer from the Corporate Fund	\$ 28,000.00
---------------------	----------------------------------	--------------

Enterprise Fund

<i>Revenue / In</i>	Transfer from the Corporate Fund	\$ 175,000.00
	Transfer from the Recreation Fund	\$ 120,000.00
	Transfer from the Bond Fund	\$ 400,000.00
