

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
AUGUST 19, 2024**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Andy Marti, Abbie Cochran, Dennis Nink, and Brandon Nyman. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Recreational Supervisor, Brent Renner; Rental Coordinator, Shannon Blosser-Salisbury; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood.

Present in the audience were Dan Pepin, representative from Community Funding & Planning Services, as well as community members listed on the attached attendance sheet.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting held on July 15, 2024. Motion was made by Commissioner Cochran and seconded by Commissioner Nyman. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$8,170.84 and for the Princeton Park District in the amount of \$16,908.77 was presented for the time period of July 16, 2024 through August 19, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$113,095.08 and Princeton Park District in the amount of \$6,297.87 for the time period of July 16, 2024 through July 31, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$3,998.15 and Princeton Park District in the amount of \$241.95 for the time period of August 1, 2024 through August 19, 2024, as well as Business Visa Card for July 2024 in the amount of \$3,711.66. President Marti requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$152,424.32. Motion was made by Commissioner Nyman and seconded by Commissioner Nink. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2024/2025 Revenue/Expense Totals by Month Report was reviewed. The total amount for July 2024 was \$244,394.50.

The Board reviewed the July 2024 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Proposed Playground for Zearing Park – Public Input/Discussion Dan Pepin, Community Funding and Planning Services – Dan Pepin, representative from Community Funding & Planning Services, was introduced. He explained to those in attendance the Princeton Park District is applying for an Open Space Land Acquisition and Development Grant (OSLAD) thru the Illinois Department of Natural Resource to help fund a new playground at Zearing Park. The proposed total cost of the playground project is estimated to be \$431,965, with funding split 50/50 between the Princeton Park District and the OSLAD Grant Program. The project will include the purchase and installation of new all-inclusive playground equipment, as well as new playground underlayment, and a small portion of sidewalk to connect to the existing pathways. Submission deadline for the grant is September 13, 2024. He is working with Patrick Peubla, from Play&Park Structures, on the requested equipment to be incorporated in the final structure. Dan stated part of the OSLAD Grant Application process requires input and discussion from the public on the proposed project. Letters of support from area agencies and individuals will be included with the application. It was noted it would be after the first of the year before the park district would be notified if the grant was approved, with work beginning in the Spring of 2025. If awarded, a small group of community members will work with the Princeton Park District, Community Funding and Planning Services, as well as Play&Park Structures to fine-tune the final design.

(2) Seats will be Open for Commissioner Candidates for the April 2025 Election to the Princeton Park District Board – Tammy stated there will be two seats open on the Princeton Park District Board for the April 2025 Election. President Marti has decided not to seek reelection for a third term. Commissioner Nink’s term has also concluded, and he plans to run again in the upcoming election. The election packages should be available next week for anyone wanting to pick up a packet.

Elmer Zearing Trust 2nd Quarter Report – The Board reviewed the Second Quarter Farm Report for the Elmer Zearing Trust #2, submitted by Andrew Jolly, Farm Manager at Heartland Bank and Trust.

OLD BUSINESS:

PoolPak Installation Update – Tammy stated the PoolPak has been installed. After removing the old PoolPak, it was discovered the underlying frame was rusted and unable to support the new unit. A new frame had to be fabricated and was delivered the following morning to the Metro Center. It will take some time to get the unit running at 100%.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Maintenance
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report.

ADJOURNMENT:

At 6:01 p.m. motion was made by Commissioner Nyman and seconded by Commissioner Nink to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary