

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
JULY 15, 2024**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Andy Marti, Abbie Cochran, Brandon Nyman, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Superintendent of Maintenance, Nathan Cook; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood. Commissioner Dennis Nink was absent.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting held on June 17, 2024. Motion was made by Commissioner Nyman and seconded by Commissioner Cochran. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$14,136.49 and for the Princeton Park District in the amount of \$70,801.70 was presented for the time period of June 18, 2024 through July 15, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$19,220.37 and Princeton Park District in the amount of \$23,712.23 for the time period of June 18, 2024 through June 30, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$4,428.05 and Princeton Park District in the amount of \$906.65 for the time period of July 1, 2024 through July 15, 2024, as well as Business Visa Card for June 2024 in the amount of \$4,942.19 President Marti requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$138,147.68 Motion was made by Commissioner Cochran and seconded by Commissioner Nyman. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2023/2024 Revenue/Expense Totals by Month Report was reviewed. The total amount for June 2024 was \$222,219.32.

The Board reviewed the June 2024 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Review and Approve the Tentative Fiscal 2024-2025 Park District Budget – Tammy reviewed with the Board the Tentative Budget & Appropriation Ordinance. The total amount budgeted is \$5,060,833, with the estimate of revenue for the 2024-2025 fiscal year being \$2,066,300. President Marti requested a motion for approval of the Tentative Budget and Appropriation Ordinance of the Princeton Park District, Bureau County, Illinois for the Fiscal Year Beginning on the 1st Day of July 2024 and Ending on the 30th Day of June 2025. Motion was made by Commissioner Cochran and seconded by Commissioner Nyman. A voice vote was taken: ayes – all; nays – none. The motion carried. A Public Hearing will be held on Monday, September 16th with the final approval at the Regular Meeting on September 16th.

F. Ivan Hoover Farm 2024 Planting Report – The Board reviewed the 2024 Planting Report for the F Ivan Hoover Farm, submitted by Mark Nappier, Farm Manager with First Illinois Ag Group. It was noted the park district received a distribution in the amount of \$32,000.

National Night Out at Zearing Park on August 6th, 2024 - Tammy invited the Board to attend the National Night Out Event which will be held on Tuesday, August 6th from 5:00 pm to 8:00 pm at Zearing Park.

2024 Legal Symposium Invitation to Attend November 7, 2024 – Tammy stated she and Nick will be attending the Illinois Association of Park Districts Legal Symposium on November 7, 2024, in Oak Brook, IL. If any commissioners are interested in attending, please contact Tammy or Nick.

Discussion & Approval for an early closing of the Bureau County Metro Center on Saturday, September 7, 2024 (Homestead Festival) - Tammy noted for the past several years the Metro Center has closed at 12:00 p.m. on the Saturday of Homestead Festival weekend. This was due to extremely low attendance, cost of keeping the building open, as well as finding staff available to work due to participation in other activities, Tammy proposed again this year to close at 12:00 p.m. on Saturday, September 7th. President Marti requested a motion to approve closing the Metro Center on Saturday, September 7, 2024, at 12:00 p.m. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

OLD BUSINESS:

Report of the July 4th Celebration at Zearing Park – Tammy stated the July 4th Celebration at Zearing Park was a huge success. The change in location was well received. Special thanks to the Park District Team, Board Members, as well as Princeton Commerce of Commerce Members who volunteered to help at the event.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Maintenance - Nathan stated the start date for installation of the new PoolPak is August 5th.
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report.

ADJOURNMENT:

At 5:46 p.m. motion was made by Commissioner Nyman and seconded by Commissioner Cochran to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary