

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
JUNE 17, 2024**

CALL TO ORDER:

The meeting was called to order by Vice President Dennis Nink at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Dennis Nink, Brandon Nyman, and Les Youngren. Also present were Executive Director, Tammy Lange; and Assistant Director & Recreation Superintendent, Nick Davis. Commissioner Andy Marti and Abbie Cochran were absent.

Present in the audience were Dan Pepin and Abby Taylor.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

Vice President Nink requested a motion for approval of the minutes of the Regular Meeting held on May 20, 2024. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$6,596.19 and for the Princeton Park District in the amount of \$75,802.21 was presented for the time period of May 21, 2024 through June 17, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$17,898.16 and Princeton Park District in the amount of \$3,904.49 for the time period of May 21, 2024 through May 31, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$2,370.30 and Princeton Park District in the amount of \$202.16 for the time period of June 1, 2024 through June 17, 2024, as well as Business Visa Card for May 2024 in the amount of \$6,009.26. Vice President Nink requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$112,782.77. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2023/2024 Revenue/Expense Totals by Month Report was reviewed. The total amount for May 2024 was \$209,175.99.

The Board reviewed the May 2024 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

NEW BUSINESS:

Review the 2024-2025 Preliminary Budget Funds – Corporate Fund; Enterprise Fund; and Recreation Fund – Tammy presented to the Board the 2024-2025 Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund. Tammy stated at the July 15th Regular Meeting, the Budget will be reviewed in its entirety, as well as the tentative approval of the 2024-2025 Princeton Park District Budget. A Public Hearing will be held prior to the September 16th Regular Meeting, with final approval at the regular meeting. It was noted the audit is scheduled to begin Monday, July 29th.

Public Information & Discussion of a Proposed Zearing Park Playground Project & OSLAD Grant Application – Dan Pepin, from Community Funding & Planning Services, was introduced to the Board. Dan came to talk about the grant application. He stated having a public information and discussion section during this park district meeting, regarding the proposed Zearing Park Playground Project, is part of the OSLAD Grant Application process. An additional meeting will be held during the August 19th Regular Meeting to present the final project specifications. Dan noted he is working to have figures ready and will submit the application as soon after the July 1st submission date as possible. He asked those in attendance what they would like to see included for equipment within the new playground. Along with the proposed wheelchair accessible merry-go-round and sensory garden, a wheelchair accessible swing was suggested. Dan is working with Patrick Peubla, from Play & Park Structures, and will consult with him on the requested equipment. It was noted a path to get to the new playground from the parking area would be beneficial. Dan stated he will be getting two quotes for the project and will use the higher figure for the application. Letters of support from area agencies for the project will be included as well. It was noted it would be after the first of the year before the park district would be notified if the grant was approved, with work beginning in the Spring of 2025. If the grant is not approved, Dan stated he would find out what content was missing and rewrite the grant at no cost to the park district.

July 4th Celebration at Zearing Park/Partnering with Jenica and the Princeton Area Chamber of Commerce – Tammy stated the Princeton Park District will again be partnering with the Princeton Area Chamber of Commerce and City of Princeton to host the July 4th Celebration at Zearing Park. All the events this year will be held on the Soccer Quads. If anyone has availability to help, please reach out to Tammy.

OLD BUSINESS:

Dog Park Update – Tammy noted Barkley Dog Park was officially opened on Thursday, May 23rd, which included a short ceremony and the unveiling of the Barkley Park Sign. The maintenance team at the park report the community is using the park every day and are being responsible pet owners. A perpetual care donation has been received, as well memorials for Jeanne Hutchinson, due to her passing, being directed to the Princeton Park District Foundation for Barkley Park use.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following report:

- Superintendent of Parks
- Maintenance Coordinator
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director’s Report.

EXECUTIVE SESSION:

Motion was made by Commissioner Nyman, seconded by Commissioner Youngren, and unanimously carried to meet in executive session to discuss Personnel pursuant to Section 2 (c) 1 of the Illinois Open Meetings Act at 5:53 p.m. A roll call was taken: ayes – all, nays – none. The motion carried.

The Board returned to regular session at 6:21 p.m.

BOARD ACTION FOLLOWING EXECUTIVE SESSION:

No action was taken.

ADJOURNMENT:

At 6:21 p.m. motion was made by Commissioner Youngren and seconded by Commissioner Nyman to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary