

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
APRIL 15, 2024**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Andy Marti, Brandon Nyman, and Les Youngren. Also present were Assistant Director & Recreation Superintendent, Nick Davis; and Recording Secretary, DeAnn Underwood. Absent were Commissioners Abbie Cochran and Dennis Nink.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti made a motion to approve the minutes of the Regular Meeting held on March 18, 2024. It was seconded by Commissioner Nyman. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$32,888.70 and for the Princeton Park District in the amount of \$33,373.04 was presented for the time period of March 19, 2024 through April 15, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$21,011.03 and Princeton Park District in the amount of \$3,204.27 for the time period of March 19, 2024 through March 31, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$528.00 and Princeton Park District in the amount of \$2,967.33 for the time period of April 1, 2024 through April 15, 2024, as well as Business Visa Card for March 2024 in the amount of \$4,290.85. President Marti requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$98,263.22. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2023/2024 Revenue/Expense Totals by Month Report was reviewed. The total amount for March 2024 was \$148,182.77.

The Board reviewed the March 2024 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2023/2024 fiscal year. The Cash Total as of March 31, 2024 was \$2,106,959.01.

NEW BUSINESS:

Discussion of the Proposed 2024-2025 Membership Increase and Approval – Nick reviewed the proposed increase for the membership rates for the 2024-2025 fiscal year. The current proposal is to increase all Resident and Non-Resident family membership rates by \$10, with all other categories remaining the same. It was noted, when comparing rates with neighboring park districts and other recreational facilities, the Metro Center Membership Rates continue to be lower. After some discussion, it was the consensus of the Board to have this be an agenda item for discussion and approval at the May 20, 2024 Regular Meeting.

Invitation to the 2024 Legislative Conference May 7th & 8th, 2024 – Nick noted if any commissioners are interested in attending the 2024 Legislative Conference in Springfield, IL on May 7th & 8th to let him or Tammy know. Registration & hotel reservations will need to be finalized soon.

UNFINISHED BUSINESS:

PoolPak Project Update – Nick stated a \$23,662.10 payment has been made, which is 5% of the projected total of \$472,442.00. With the amount already set aside for this project, along with the balance remaining in the Working Cash Fund, an approximate amount of \$210,000 will need to be financed over a three-year period. The projected completion date for the project should be in September.

OSLAD Grant Application Update – The paperwork needed for the GATA and SAM requirements has been completed by Tammy. Dan Pepin, from Community Funding & Planning Services, is working with Pat Puebla, representative from Play & Park Structures of IL, to verify what the overall project costs will be. Dan will be contacting DNR to talk thru the project and get their opinion on whether or not this would be a fundable project. Once this conversation has taken place and it is determined to move forward with the OSLAD Grant Application, we will be obtaining the other documents needed to be submitted with the application on July 1st.

Dog Park Update – Nick stated the Dog Park Sign, as well as the Dog Park Regulations Sign are done. The doggie drinking fountain is anticipated to be delivered the week of April 22nd. Installations of the signs and drinking fountain will then need to be completed. The City of Princeton will be installing a surveillance camera as well. A grand opening date will be set once all the work is completed, which is tentatively planned for the first part of May.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following reports:

- Superintendent of Maintenance
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

No report was presented.

ADJOURNMENT:

At 5:38 p.m. motion was made by Commissioner Nyman and seconded by Commissioner Youngren to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary