

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
MARCH 18, 2024**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Andy Marti, Dennis Nink, and Les Youngren. Also present were Executive Director, Tammy Lange; Attorney Bob Russell, and Recording Secretary, DeAnn Underwood. Absent was Brandon Nyman.

Present in the audience was Andrew Jolly.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting held on February 19, 2024. Motion was made by Commissioner Cochran and seconded by Commissioner Youngren. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$24,308.05 and for the Princeton Park District in the amount of \$15,245.11 was presented for the time period of February 20, 2024 through March 18, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$19,989.74 and Princeton Park District in the amount of \$2,984.78 for the time period of February 20, 2024 through February 29, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$910.00 and Princeton Park District in the amount of \$583.21 for the time period of March 1, 2024 through March 18, 2024, as well as Business Visa Card for February 2024 in the amount of \$1,910.41. President Marti requested a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$65,931.30. Motion was made by Commissioner Nink and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2023/2024 Revenue/Expense Totals by Month Report was reviewed. The total amount for February 2024 was \$131,414.24.

The Board reviewed the February 2024 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2023/2024 fiscal year. The Cash Total as of February 29, 2024 was \$2,183,914.19.

NEW BUSINESS:

Presentation and Review of the 2023 Elmer Zearing Trust Farm – Andrew Jolly of Heartland Bank, Agricultural Services Farm Manager II – Andrew Jolly, Agricultural Services Farm Manager II from Heartland Bank and Trust, distributed the Grain Inventory & Sales Summary for the 2023 Corn & Soybean crop year. He noted 60% of the grain has been sold, with the remaining inventory to be sold by June. He also provided the Board with the Zearing Trust #2 Farm Business Plan for 2024.

Review of the 2023 F. Ivan Hoover Trust Farm – Documents submitted by Farm Manager, Mark Nappier from First Illinois Ag Group – The Board reviewed the 2023 Annual Farm Report for the F. Ivan Hoover Trust Farm which was submitted by Mark Nappier, Farm Manager for First Illinois Ag Group.

Present and Review of the Princeton Joint Review Board Meeting on Feb. 29th, 2024 – Tammy stated she and Nick attended the Princeton Joint Review Board Meeting on February 29, 2024. The topic of the meeting was to discuss the possibility of the City requesting an extension of the TIF District for another 12 years, moving the expiration of the TIF from 2030 to 2042. The Princeton Park District Board had no issues with this decision to ask for an extension.

Approve/Hold/Destroy Past Executive Sessions Minutes and Recordings – President Marti requested a motion to release/destroy the Executive Session Minutes for June 20, 2022 and October 17, 2022 and approve/hold the Executive Session Minutes for June 19, 2023 and August 21, 2023. Motion was made by Commissioner Nink and seconded by Commissioner Youngren. A voice votes was taken: ayes – all; nays – none. The motion carried.

UNFINISHED BUSINESS:

PoolPak Project Update – Tammy stated Trane, as well as all other entities involved in the replacement of the PoolPak, have signed off so this project will be moving forward.

OSLAD Grant Application Update – Tammy noted she is in weekly contact with Dan Pepin, from Community Funding & Planning Services, and moving forward to complete the OSLAD Grant Application. We will be working to obtain our Letters of Support, as well as various other items needed for the application to be submitted on July 1st.

Dog Park Update – Tammy stated two Red Pin Maple trees, donated by Josh Schaiter of Prairie Landscape & Nursery, have been planted at the Dog Park. She and Nick have met with the sign people to work on the “Welcome to the Dog Park” sign, as well as the Dog Park Rules signage. A Grand Opening Date will be set once all work has been completed.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following reports:

- Superintendent of Maintenance
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director’s Report.

ADJOURNMENT:

At 5:58 p.m. motion was made by Commissioner Cochran and seconded by Commissioner Nink to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary