

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
JANUARY 15, 2024**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Andy Marti, Dennis Nink, Brandon Nyman and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; and Recording Secretary, DeAnn Underwood.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting held on December 18, 2023. Motion was made by Commissioner Cochran and seconded by Commissioner Nink. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$17,155.46 and for the Princeton Park District in the amount of \$4,655.43 was presented for the time period of December 19, 2023 through January 15, 2024, and handwritten checks for the Bureau County Metro Center in the amount of \$62,985.91 and Princeton Park District in the amount of \$2,847.70 for the time period of December 19, 2023 through December 31, 2023, and handwritten checks for the Bureau County Metro Center in the amount of \$74.50 for the time period of January 1, 2024 through January 15, 2024, as well as Business Visa Card for December 2023 in the amount of \$5,255.50. President Marti made a motion to approve all the Bureau County Metro Center and Princeton Park District claims for a total amount of \$92,974.50. Commissioner Nyman seconded the motion. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2023/2024 Revenue/Expense Totals by Month Report was reviewed. The total amount for December 2023 was \$175,613.41.

The Board reviewed the December 2023 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2023/2024 fiscal year. The Cash Total as of December 31, 2023 was \$2,364,907.26.

NEW BUSINESS:

Presentation and Acceptance of the Efficiency Report for the Princeton Park District completed on December 11, 2023 – President Marti stated the Efficiency Report for the Princeton Park District was completed on December 11, 2023, and requested a motion for the Board to accept this report for filing at the Bureau County Court House for the Bureau County Board. Motion was made by Commissioner Nink to accept the report as presented. Commissioner Cochran seconded the motion. A voice vote was taken: ayes – all; nays – none. The motion carried. A special thank you was extended to President Marti on behalf of the Efficiency Committee for his extra efforts in the compilation and completion of this report.

President Marti thanked the Resident Members, Liz Bonucci, Bob Halberg, and Jessica Boggs, as well as the Board for serving on the Efficiency Committee and requested a motion to dissolve said Efficiency Committee as the report has been completed in compliance with the Decennial Committees on Local Government Efficiency Act (Public Act 102-1088) (50 ILCS 70/1 ET seq.). Motion was made by Commissioner Nink to dissolve the Efficiency Committee. Commissioner Youngren seconded the motion. A voice vote was taken: ayes – all; nays – none. The motion carried.

Invitation to the Joint Legislative Committee Breakfast – Geneseo Park District – President Marti extended an invitation to the Board to attend the Joint Legislative Committee Breakfast Meeting on Thursday, February 15th at 8:30 a.m. This will be held at the Geneseo Community Center. Anyone interested in attending should let Tammy or Nink know by February 1st so registrations can be made.

Review Bond & Real Estate Obligations for 2024 – Tammy provided the Board with the 2024/2025 Debt Obligations for the Princeton Park District, as well as the payment obligations for years 2016 thru 2024. The obligations for 2024/2025 total \$940,520.25. Tammy noted the final payment on the \$1.8 Million Zearing Bond has been made.

2024 Ice Skating Rink & Skate Rental – Nick stated the Ice-Skating Rink is up and has been filled, however due to a leak in the liner it is not open for public use. Nathan is working to find and patch the liner, but the recent snow has hindered this process. With donations from The Closet and the Walk-a-Thon, the park district was able to order 27 pairs of rental skates.

UNFINISHED BUSINESS:

PoolPak Replacement Update – Tammy stated Mike and Nathan continue to work with vendors for the best solution on replacement of the PoolPak. It has been determined the existing electrical panel can be used, as well as another existing component. The Board will be contacted once a job cost proposal has been received. It was noted Alpha will be on site during the installation of the new PoolPak.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following reports:

- Superintendent of Maintenance
- Superintendent of Parks
- Assistant Director/Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report.

ADJOURNMENT:

At 5:44 p.m. motion was made by Commissioner Nink and seconded by Commissioner Nyman to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary