

Park District
Regular Meeting Agenda
Monday, April 19, 2021 @ 5:00 p.m.
@ Bureau County Metro Center

Note: In order to comply with the Open Meetings Act the following actions have been taken to prove “open and convenient” access for members of the public.

The meeting will be held on the East side of Shoemake Hall using social distancing with the West side being available for the public, also using social distancing. Enter through the double doors on the East side under the Awning.

1. Call to Order

2. Roll Call

___ Andy Marti, Chair

___ Dennis Nink, Vice-President

___ Bob Halberg, Secretary/Treasurer

___ Abbie Cochran, Ethics Officer

___ Brandon Nyman, Commissioner

3. Perfection of Agenda

BOARD RE-ORGANIZATION

I. Report Election Canvass Information and Accept Oath of Office from Dr. Christopher Blanford.

II. New board selects a President Pro Tem and Secretary Pro Tem. Present Board President acts as presiding officer until President Pro Tem is selected.

III. New board is asked by the President Pro Tem to nominate candidates for the office of President. The President Pro Tem closes the nominations and the board votes on the candidates.

IV. Same procedure is repeated for the office of Vice-President, with the exception that the newly elected President serves as presiding officer.

V. Board then selects a Secretary and Treasurer. Neither of said offices is required to be occupied by a board member, and both may be held by one person.

VI. Board approves and appoints DeAnn Underwood as Recording Secretary.

VII. Board approves retention of Robert Russell as Counsel and Park District Attorney.

VIII. Board appoints Ethics Officer.

IX. Board sets the Bond. (currently \$500,000.00 each employee/each loss)

X. Board approves to retain Central Bank, Midland States Bank, Heartland Band and Trust Company, as the financial institutions for the Princeton Park District.

XI. Board establishes form of meeting agenda.

XII. President to appoint board members to the following Committees: **The President may delay these appointments until the next meeting.**

Budget & Finance	Chair_____	Member_____
Buildings, Grounds & Police	Chair_____	Member_____
Personnel, Publicity, & Recreation	Chair_____	Member_____
FOIA & Open Meetings Act Officers	Chair_____	Member_____
Zearing Trust	Chair_____	Member_____

NOTE: the board investment policy establishes the board president as the Chief Financial Officer (CFO) of the board.

4. Approval of Minutes

- a. March 15, 2021 ~ Regular Meeting
- b. April 5, 2021 ~ Public Hearing Meeting & Regular Meeting

5. Open for Discussion. (Anyone wishing to address the Board may do so at this time. The amount of time available for public discussion is subject to the discretion of the Chair.)

6. Approval of checks for the time period March 15, 2021 to April 19, 2021 for the Metro Center and Park District.

Metro Center	\$	13,531.13
Princeton Park District	\$	16,703.55
Hand Written Metro	\$	3,141.33 (April 1 - 15, 2021)
Hand Written Parks	\$	97.99 (April 1 - 15, 2021)
Credit Card	\$	<u>0.00</u>
TOTAL	\$	33,474.00

Revenue/Expense Totals by Month
Fund Balances
COVID-19 Monthly ~ Review March 2021

7. New Business
 - a. Welcome New Board Commissioner Dr. Christopher Blanford
 - b. Receipt of funds from the Roger S. Isaacson Trust

8. Unfinished Business
 - a. Update on Metro Center Programs
 - b. Update of Park Operations

9. Other Business
 - a. Director Report

10. Adjournment

Exceptions to Open Meetings Act:

Section 2(c)

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees.
3. The selection of a person to fill a vacancy in a public office.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
6. The setting of a price for sale or lease of property.
8. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
12. The establishment of reserves or settlement of claims, or the review or discussion of claims.
16. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative or statewide association of which the public body is a member.
21. Discussion of minutes of meetings lawfully closed under this Act. Whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
29. Meetings between internal or external auditors and governmental audit, committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

Exceptions revised and adopted by the board on November 2, 2015.

Rules for Public Comment During Princeton Park District Board Meetings:

- a. Members of the public may address the board during the public comment segment of the board meeting. While the board would appreciate notification prior to the meeting of the speaker's intent to address the board, and the topic of the remarks, advance notification is not required.
- b. At the time for public comment, the board will ask the audience members whether anyone wishes to address the board and, if several persons indicate a desire to do so, the board may inquire as to the general topic the speakers intend to address. If there are multiple speakers on the same topic, the board may limit either the number of speakers or the time allotted to each speaker.
- c. Before addressing the board, speakers shall identify themselves.
- d. Speaker's remarks are limited to three minutes, but more time may be allotted at the board's discretion.
- e. While the speaker is free to discuss any subject that relates to matters within the authority of the Board of Commissioners, it should be relevant to the board's meeting agenda. If the meeting has been called either as an adjourned meeting, special meeting, or emergency meeting, all comments by the public shall be relevant to the board's agenda.
- f. Neither the board nor its staff are under an obligation to respond to the speaker or answer questions posed by the speaker.

- g. The speaker may be asked to step down if he or she becomes disruptive or threatening.
- h. A speaker may present written comments to the board either to supplement his or her remarks or in lieu of presenting remarks.

Rules revised and adopted by the board on January 4, 2016.