

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
SEPTEMBER 19, 2022**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Andy Marti, Brandon Nyman, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Superintendent of Parks, Matt Wright; Program Supervisor, Amy Woolley; Attorney Bob Russell and Recording Secretary, DeAnn Underwood. Absent was Commissioner Dennis Nink.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting on August 15, 2022. Motion was made by Commissioner Cochran and seconded by Commissioner Youngren. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$11,494.15 and for the Princeton Park District in the amount of \$34,570.87 was presented for the time period of August 16, 2022 through September 19, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$22,572.91 and Princeton Park District in the amount of \$5,654.57 for the time period of August 16, 2022 through August 31, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$2,473.51 for the time period of September 1, 2022 through September 15, 2022, as well as Business Visa Card transactions for August 2022 in the amount of \$1,888.76. President Marti requested a motion for approval of all Bureau County Metro Center and Princeton Park District claims for a total amount of \$78,654.77. Motion was made by Commissioner Nyman and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2022/2023 Revenue/Expense Totals by Month Report was reviewed. The total amount for August 2022 was \$139,375.69.

The Board reviewed the August 2022 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2022/2023 fiscal year. The Cash Total as of August 31, 2022 was \$2,332,702.95. Tammy noted the payment for the G.O. Bond will be made in October.

NEW BUSINESS:

Approve Transfers in the 2022-2023 Budget – Tammy reviewed the list of transfers for the 2022 – 2023 Park District Budget (Attached Exhibit A). President Marti requested a motion for approval of the Transfers in the 2022 - 2023 Princeton Park District Budget as presented. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

Introduce Amy Woolley – Program Supervisor – Nick introduced the new Program Supervisor, Amy Woolley. He noted she worked for the part district as a part-time employee for six years during high school and while attending college. Amy stated she is excited to be a part of the staff and looks forward to the opportunity to work for the park district.

2023 Princeton Park District Consolidated Election – Tammy noted the terms for both Commissioners Abbie Cochran and Brandon Nyman will be up for re-election in April 2023. The position filled by Les Youngren due to the resignation of Christopher Blanford will also be available. The Commissioner Board Packets will be available for any interested candidates on Tuesday, September 20th. It is the hope all current board members will run again for the open seats.

UNFINISHED BUSINESS:

Approval of Budget & Appropriation Ordinance of the Princeton Park District, Bureau County, Illinois For the Fiscal Year Beginning on July 1, 2022 and Ending on June 30, 2023 - President Marti made the motion to approve the Budget and Appropriation Ordinance of the Princeton Park District, Bureau County, Illinois for the Fiscal Year Beginning on the 1st Day of July 2022 and Ending on the 30th Day of June 2023. The motion was seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

Hoover Trust Land Division Update – Attorney Bob Russell stated the deed for the Princeton Park District's parcel of land from the Hoover Trust Land Division has been recorded. He will forward a copy to Tammy for the park district's file. Tammy noted she and Nick will be meeting with Brennan Kraft, Farm Manager, next week to review information for the farm.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following reports:

- Superintendent of Parks – Matt discussed an issue regarding the finish on a bench plaque which has begun to peel/flake away. The vendor where the plaque was made has been contacted. To date, there has been no resolution. Matt will continue to work with all parties involved to see how we will proceed with rectifying the situation.
- Maintenance Director
- Assistant Director/Superintendent of Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report.

ADJOURNMENT:

At 6:08 p.m. motion was made by Commissioner Nyman and seconded by Commissioner Cochran to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary