

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
JULY 18, 2022**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Andy Marti, Dennis Nink, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Superintendent of Parks, Matt Wright; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood. Absent were Abbie Cochran and Brandon Nyman.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting on June 20, 2022. Motion was made by Commissioner Marti and seconded by Commissioner Youngren. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$9,183.33 and for the Princeton Park District in the amount of \$15,079.96 was presented for the time period of June 21, 2022 through July 18, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$17,399.03 and Princeton Park District in the amount of \$6,438.49 for the time period of June 16, 2022 through June 30, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$2,165.87 and Princeton Park District in the amount of \$114.00 for the time period of July 1, 2022 through July 15, 2022, as well as Business Visa Card transactions for June 2022 in the amount of \$8,740.53. President Marti requested a motion for approval of all Bureau County Metro Center and Princeton Park District claims for a total amount of \$59,121.21. Motion was made by Commissioner Nink and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2021/2022 Revenue/Expense Totals by Month Report was reviewed. The total amount for June 2022 was \$124,924.16, with the monthly average for the fiscal year being \$101,093.95.

The Board reviewed the June 2022 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2021/2022 fiscal year. The Cash Total as of June 30, 2022 was \$1,698,661.39. It was noted this was an increase over the ending fiscal year 2020/2021 cash total due to several of the preventative maintenance projects not being completed.

NEW BUSINESS:

Approval of the 2022-2023 Tentative Budget – Tammy reviewed with the Board the Tentative Budget & Appropriation Ordinance. The total amount budgeted is \$4,361,968, with the estimate of revenue for the 2022-2023 fiscal year being \$1,737,400. A Public Hearing will be held on Monday, September 19th at 4:45 p.m., with final approval at the Regular Meeting on September 19th. President Marti requested a motion for approval of the Tentative Budget and Appropriation Ordinance of the Princeton Park District, Bureau County, Illinois for the Fiscal Year Beginning on the 1st Day of July 2022 and Ending on the 30th Day of June 2023. Motion was made by Commissioner Nink and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried. It was noted the audit will begin the week of August 1, 2022.

UNFINISHED BUSINESS:

Boiler Replacement Update – Tammy stated she has been in contact with Jerry Purdy at the Farnsworth Group regarding the rewriting of the boiler replacement specs to remove the start and completion date. Since requesting the removal of the dates, Tammy has left messages and sent emails with no response from Jerry as to when the revised specs will be completed. Tammy will follow up with the Farnsworth Group. Once the revised specs are received, the bid process will begin again.

Hoover Trust Land Division Update – Bob stated we are waiting on the bank who is handling the Hoover Trust so we can proceed with finalizing ownership of each parcel.

July 4th Celebration Update – Nick noted due to the inclement weather on July 4th only part of the festivities took place. The fireworks display was able to be shown. Food vendors were moved by the shelters. The band concert was moved to Friday, July 9th, with the park district serving beverages at this event. There has been a follow up meeting with Jenica with discussion on how to build on this event for future years.

City County Park Vandalism – Tammy stated she, Nick and Matt met with Assistant State’s Attorney, Donna Engels, on June 30th regarding the vandalism which took place at City County Park on June 10th. At this point in time, the case is in the hands of the State’s Attorney’s Office. The court date is scheduled for August 18th. The quote received for the repairs exceeded \$5,700. A claim was filed with IPARKS but was denied. The Board discussed setting up a meeting with the City and County to ask for their monetary assistance for possible installation of surveillance camera(s). President Marti volunteered to attend the meeting with park district staff.

Update from Parks Superintendent –Matt stated there was vandalism to the northeast restrooms at Zearing Park on July 14th. Four sinks were destroyed, as well as other damage. Surveillance footage does show a vehicle and four individuals. The restrooms will remain closed until the repair work is completed. Restrooms at West Side Park will be locked, except when games are scheduled to be played. Matt noted he met with the police department today regarding some drug use and loitering at Alexander Park.

Matt stated the boards needing to be repaired have been replaced and the pier is now available for use. The lighting project to replace old light fixtures at the north parking lot has begun.

Update of Metro Center Programs/Sunday Attendance – Nick stated the upgrade at the Pickle Jar is complete. Current programs include Aqua Tots, Volleyball Clinic, and Tennis Lessons. Programs coming up are Sports of All Sorts, Fall Softball League, Flag Football League, and the Underground Railroad 5K. Summer Day Camp continues and there were 12 pool rentals scheduled this summer. Attendance at the Met on Sundays during July has averaged 47 patrons.

OTHER BUSINESS:

The Board reviewed the Executive Director’s Report.

ADJOURNMENT:

At 6:02 p.m. motion was made by Commissioner Nink and seconded by Commissioner Youngren to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary