

**REGULAR MEETING MINUTES  
OF THE COMMISSIONERS OF THE  
PRINCETON PARK DISTRICT  
JUNE 20, 2022**

**CALL TO ORDER:**

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

**ROLL CALL:**

Present were Commissioners Andy Marti, Brandon Nyman, and Les Youngren. Also present were Executive Director, Tammy Lange, and Recording Secretary, DeAnn Underwood. Absent were Commissioner Abbie Cochran and Dennis Nink.

**PERFECTION OF AGENDA:**

President Marti perfected the agenda by removing under **New Business *b. Boiler Replacement Bid Information.***

**APPROVAL OF MINUTES:**

President Marti requested a motion for approval of the minutes of the Regular Meeting on May 16, 2022. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all, nays – none. The motion carried.

**OPEN DISCUSSION:**

Nothing was presented.

**APPROVAL OF CLAIMS:**

A list of bills due and payable for the Bureau County Metro Center in the amount of \$8,939.73 and for the Princeton Park District in the amount of \$30,824.18 was presented for the time period of May 16, 2022 through June 20, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$15,828.12 and Princeton Park District in the amount of \$17,259.51 for the time period of May 16, 2022 through May 30, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$3,175.97 and Princeton Park District in the amount of \$375.00 for the time period of June 1, 2022 through June 15, 2022, as well as Business Visa Card transactions for May 2022 in the amount of \$711.63. President Marti requested a motion for approval of all Bureau County Metro Center and Princeton Park District claims for a total amount of \$77,114.14. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2021/2022 Revenue/Expense Totals by Month Report was reviewed. The total amount for May 2022 was \$109,193.13.

The Board reviewed the May 2022 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2021/2022 fiscal year. The Cash Total as of May 31, 2022 was \$1,799,309.96.

**NEW BUSINESS:**

**Review 2022-2023 Budget Funds to include: Corporate, Recreation, and Enterprise** – Tammy presented to the Board the 2022-2023 Corporate Fund, Recreation Program Fund and Metro Enter Enterprise Fund. Review of the full budget, with the adoption of the Tentative Budget for 2022-2023 will be done at the July 18<sup>th</sup> Regular Meeting.

**July 4<sup>th</sup> Celebration at Zearing Park** – Tammy stated all plans are in place for the July 4<sup>th</sup> Celebration, with the park district selling beverages during the event. Volunteers to assist with selling beverage tickets, checking ID's and wristbands would be greatly appreciated.

**Discussion of Closing at 12:00 p.m. on Saturday, September 10, 2022** – Tammy noted attendance at the Metro Center on Saturday afternoon during Homestead Festival weekend has always been extremely low. With the cost of keeping the building open, as well as finding staff available to work due to participation in other activities, Tammy proposed closing at 12:00 p.m. on Saturday, September 10<sup>th</sup>. President Marti made a motion to approve closing the Metro Center on Saturday, September 10, 2022 at 12:00 p.m. Brandon Nyman seconded the motion. A voice vote was taken: ayes – all; nays – none. The motion carried.

**IPARKS Power Grant Received** - Tammy stated the park district applied for and received the IPARKS Power Grant in the amount of \$1,500. This was applied toward the mulch purchased for the playgrounds.

**UNFINISHED BUSINESS:**

**Update of Park Happenings** – Tammy noted Church League, as well as Youth Baseball is in full swing. There was damage to approximately 10 Acres at City County Park on Friday, June 10<sup>th</sup>. A claim has been started with the insurance company. The Princeton Police Department should be able to make an arrest soon with the information they have been able to obtain.

**Update of Metro Center Events** – Tammy stated the average attendance at Day Camp has been 24 children. Tennis lessons are currently being offered. The Alexander Pool is open, with pool passes being sold. The attendance at the Met on Sundays in June has been 53 on the 5<sup>th</sup>, 32 on the 12<sup>th</sup>, and 35 on the 19<sup>th</sup>.

**OTHER BUSINESS:**

The Board reviewed the Executive Director’s Report. Tammy stated only two packets were sent out for the Boiler Replacement Project, with no bids received. Alpha Energy indicated they could not complete the project by the start and completion date indicated in the packet. They may reconsider if these dates are removed. Tammy also noted McDonald’s Trucking has measured and mapped out the front part of the Metro Center’s parking lot and the lot at Alexander Pool to be done. They will be providing a quote, as well as several options for these projects.

**EXECUTIVE SESSION:**

Motion was made by Commissioner Nyman, seconded by Commissioner Marti, and unanimously carried to meet in executive session to discuss Personnel pursuant to Section 2 (c) 1 of the Illinois Open Meetings Act at 5:41 p.m. A roll call was taken: ayes – all, nays – none. The motion carried.

The Board returned to regular session at 6:05 p.m.

**BOARD ACTION FOLLOWING EXECUTIVE SESSION:**

No action was taken.

**ADJOURNMENT:**

At 6:06 p.m. motion was made by Commissioner Marti and seconded by Commissioner Nyman to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

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Andrew D. Marti, President

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Brandon Nyman, Secretary