

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
MAY 15, 2023**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Andy Marti, Abbie Cochran, Dennis Nink, Brandon Nyman, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Superintendent of Parks, Matt Wright; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting held on April 17, 2023. Motion was made by Commissioner Nink and seconded by Commissioner Cochran. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$25,122.88 and for the Princeton Park District in the amount of \$11,636.58 was presented for the time period of April 18, 2023 through May 15, 2023, and handwritten checks for the Bureau County Metro Center in the amount of \$31,721.06 and Princeton Park District in the amount of \$8,305.46 for the time period of April 18, 2023 through April 30, 2023, and handwritten checks for the Bureau County Metro Center in the amount of \$1,663.84 for the time period of May 1, 2023 through May 15, 2023, as well as Business Visa Card for April 2023 in the amount of \$2,699.68. President Marti requested a motion for approval of all Bureau County Metro Center and Princeton Park District claims for a total amount of \$81,149.50. Motion was made by Commissioner Nink and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2022/2023 Revenue/Expense Totals by Month Report was reviewed. The total amount for April 2023 was \$130,503.08, with the monthly average this fiscal year at \$122,350.15.

The Board reviewed the April 2023 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2022/2023 fiscal year. The Cash Total as of April 30, 2023 was \$1,854,782.04.

NEW BUSINESS:

Efficiency Committee Appointments & Adopt the Resolution – President Marti reviewed the information regarding the formation of an Efficiency Committee. Appointments to the committee include all current Princeton Park District Commissioners, the Executive Director, as well as Resident Members, Elizabeth Bonucci, Jessica Boggs, and Robert Halberg. President Marti requested a motion to approve A Resolution Forming a Local Government Efficiency Committee to comply with the State of Illinois Legislature’s mandate to create the Decennial Committees on Local Government Efficiency Act (Public Act 102-1088). Motion was made by Commissioner Nink and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

Request a Motion for 3 Transfers in Cash Balance Reconciliation – Tammy requested approval for the following fund transfers:

- \$150,000 from GO Bond Fund to Corporate Fund
- \$150,000 from GO Bond Fund to Enterprise Fund
- \$75,000 from Recreation Fund to Corporate Fund

Once these transfers are complete, all fund balances will be positive at fiscal year-end. President Marti requested a motion to approve the three fund transfers as presented. Motion was made by Commissioner Nyman and seconded by Commissioner Youngren. A voice vote was taken: ayes – all; nays – none. The motion carried.

Review of the 2023-2024 Budget Funds – Worker’s Compensation; Liability; Illinois Municipal Retirement Fund; Social Security; Unemployment; Paving & Lighting; Audit; Working Cash – Tammy presented to the Board the 2023-2024 Worker’s Compensation Fund, Liability Insurance Fund, Illinois Municipal Retirement Fund, Social Security Fund, Unemployment Tax Fund, Paving & Lighting Fund, Audit Fund, and Working Cash Fund. It was noted the Working Cash Fund is a fund available to be establish every ten years, for a period of four years. Once the four-year period is over, the fund will be closed. The Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund will be reviewed at the June 19th Regular Meeting, with the full budget for Tentative Approval presented at the July 17th Regular Meeting. It was noted the Audit will begin the week of July 31st.

The Budget Timeline – The Posting & Approval of the 2023-2024 Budget – Tammy reviewed the Budget Timeline for the 2023-2024 fiscal year. A Public Hearing will be held at 4:50 p.m. on September 18, 2023, with final approval at the September 18th Regular Meeting

IMRF Preliminary Rate for 2024 – Tammy noted we have received the Preliminary Notice from IMRF stating our Employer Contribution Rate for Calendar Year 2024 will be 8.83%.

Alexander Pool Opening Date & Information – Nick stated the Alexander Pool will open on June 2nd. Pool hours will be from 12:00 p.m. to 6:00 p.m. each day, with a night swim offered during the week. There will be Adult Swim Only available from 11:00 a.m. to 11:45 a.m. each day. Swim lessons will be June 5th – June 15th, with a youth swim camp being offered at the Metro Center pool June 19th – June 29th.

Discussion of Sunday Hours & Attendance for June, July & August 2023 – The Board reviewed the facility usage on Sundays for the months of May – September 2022, as well as facility usage during the month of April 2021 and April 2023. After some discussion, President Marti made a motion to continue with the Sunday Hours of 10:00 a.m. – 2:00 p.m., with adult only swim available at the pool, for the months of June, July & August 2023. The motion was seconded by Commissioner Nyman. A voice vote was taken: ayes – all; nays – none. The motion carried.

Present and Review Discussion of the May 9th Meeting with Kent Parrish – The Board reviewed the topic of the meeting held on May 9th at the Princeton Public Library concerning the rate fee structure at the Bureau County Metro Center. Those attending were Kent Parrish, John Kraft, as well as Executive Director, Tammy Lange, Assistant Director & Recreation Superintendent, Nick Davis, Commissioners Andy Marti & Brandon Nyman, and Attorney Bob Russell. After extensive discussion by the Board, Commissioner Cochran made a motion to maintain the current Resident & Non-Resident Membership & Admission Fees for Fiscal Year 2023-2024 which was approved at the April 17, 2023 Regular Board Meeting. The motion was seconded by Commissioner Nink. A voice vote was taken: ayes – all; nays – none. The motion carried.

UNFINISHED BUSINESS:

Update of the Dog Park – Tammy stated after talking to Tim Shelton from TeamREIL, he suggested we contact a fencing company directly. Ron Kreiser from Illinois Valley Fence Co. came to look at the project and will be providing us with a quote for the fencing. TeamREIL will be available to assist with any of the fixtures within the dog park we would like to consider. Matt will be staking out the area which will be utilized for the dog park.

Update on the Proposed UTV Ordinance for the City of Princeton – The Board reviewed the proposed Ordinance Authorizing the Operation of Qualified Nonhighway Vehicles on Streets Under the Jurisdiction of the City of Princeton, Illinois as it pertains to park district property. As it states in the ordinance, the qualified nonhighway vehicles will be allowed in the park district parking lots only. They will not be allowed on the walking path or on any green spaces. Signs stating this have been posted at Zearing Park and will be posted at the other parks as well.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following reports:

- Superintendent of Parks
- Maintenance Director
- Assistant Director/Superintendent of Recreation
- Front Desk Supervisor/Rentals

OTHER BUSINESS:

The Board reviewed the Executive Director's Report. Tammy noted she and Nick attended the IAPD Legislative Conference in Springfield on May 2nd & 3rd and were able to meet with our Legislators, Ryan Spain and Win Stoller at the Capitol.

ADJOURNMENT:

At 6:13 p.m. motion was made by Commissioner Nink and seconded by Commissioner Cochran to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary