

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
APRIL 18, 2022**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Andy Marti, Dennis Nink, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Superintendent of Parks, Matt Wright; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood. Absent was Brandon Nyman.

Present in the audience were Deb Russell and Matt Wyss.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting on March 21, 2022. Motion was made by Commissioner Cochran and seconded by Commissioner Youngren. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$15,021.42 and for the Princeton Park District in the amount of \$31,778.36 was presented for the time period of March 22, 2022 through April 18, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$12,883.45 and Princeton Park District in the amount of \$2,827.25 for the time period of March 16, 2022 through March 31, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$3,490.85 for the time period of April 1, 2022 through April 18, 2022, as well as Business Visa Card transactions for March 2022 in the amount of \$1,920.22. President Marti requested a motion for approval of all Bureau County Metro Center and Princeton Park District claims for a total amount of \$67,921.55. Motion was made by Commissioner Nink and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2021/2022 Revenue/Expense Totals by Month Report was reviewed. The total amount for March 2022 was \$112,321.15.

The Board reviewed the March 2022 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2021/2022 fiscal year. The Cash Total as of March 31, 2022 was \$1,942,497.28.

NEW BUSINESS:

Matt Wyss from Heartland Bank – Farm Manager of Elmer Zearing Trust/Elmer Zearing Trust Annual Distribution Received March 28, 2022 – Matt Wyss, Vice President, Senior Farm Manager from Heartland Bank and Trust gave an overview of the Zearing Trust #2 farm managed by the Bank. He noted the land is farmed by Glenn Faber, utilizing a custom farming agreement. For the 2022 crop year it will be planted with 90 acres of corn and 85.12 acres of soybeans. The 2021 Fourth Quarter Farm Report, as well as the five-year income statement for the farm was provided for the Board’s review. The distribution amount from the 2021 crop was \$47,000. It was noted the money generated from the crop will be used for future projects at Zearing Park.

Roger S Isaacson Trust Distribution Received April 12, 2022 – Tammy stated the Princeton Park District received \$20,608.56 from the Roger S. Isaacson Trust. These funds are to be used for maintenance or improvements at City County Park. A thank you, as well as what the funds were used for will be sent to the Trust.

Request for a Motion to Transfer Funds from GO Bond Fund to Corporate Fund (\$175,000) – Tammy noted with three months remaining in this year’s fiscal, she is requesting a transfer be made between the GO Bond Fund to the Corporate Fund in the amount of \$175,000. President Marti requested a motion to transfer \$175,000 from the GO Bond Fund to the Corporate Fund. Motion was made by Commissioner Nink and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

Worker’s Comp Audit Completed – Tammy stated the 2021 Annual Worker’s Compensation Audit was completed. The Illinois Public Risk Fund has reviewed the audit and determined \$2,516 of the premium paid is to be refunded. This is in part due to Covid restrictions early in 2021, which resulted in a reduced payroll until the Metro Center was able to fully open later in the year.

Theresa R. McNeil Memorials – Tammy thanked the family of Theresa R McNeill, who recently passed away, for graciously including the Bureau County Metro Center as a memorial recipient. Deb Russell, her daughter, stated she enjoyed coming to the Met and taking classes, while enjoying the company of friends.

UNFINISHED BUSINESS:

Update for Parks – Matt noted the well at City County Park passed its testing. There has been some tree removal done there, as well as 25 oak trees planted by 4-H members, which were donated by the Bureau County Soil & Water Conservation District. The staff continues to prep Zearing Park for Youth Soccer, Youth Football, as well as a new sport to the area, Quidditch. New mulch has been added to the front area of the Metro Center.

Update of Metro Center Programs/Attendance – Nick stated Aqua Tots will be starting, along with an Adult Dodgeball Tournament, Slowpitch Softball Tournament, Adult Basketball League and Sand Volleyball League. Sign up for Day Camp will begin soon prior to school ending.

Nick noted our membership is currently at 2,166. The average attendance each day is as follows: Sunday – 80, Monday – 260, Tuesday – 250, Wednesday – 245, Thursday – 255, Friday – 220, and Saturday – 125.

Tammy stated the Farnsworth Group will be sending Nathan a summary of the work and boiler specifications for his review. Once Nathan has reviewed, the summary and supporting documentation will be finalized and forwarded to Jerry Purdy who will handle the administrative side of the bid process for the boiler replacement.

OTHER BUSINESS:

The Board reviewed the Executive Director’s Report. Tammy stated she is working with Nick and Paige to implement training programs for each department.

ADJOURNMENT:

At 5:45 p.m. motion was made by Commissioner Cochran and seconded by Commissioner Youngren to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary