

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
MARCH 21, 2022**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Andy Marti, Brandon Nyman, and Les Youngren. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Superintendent of Parks, Matt Wright; Maintenance Director, Nathan Cook; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood. Absent was Commissioner Dennis Nink.

Present in the audience was Becky Kramer.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting on February 21, 2022 and March 7, 2022. Motion was made by Commissioner Nyman and seconded by Commissioner Cochran. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$9,319.35 and for the Princeton Park District in the amount of \$15,701.15 was presented for the time period of February 16, 2022 through March 21, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$3,960.43 and Princeton Park District in the amount of \$673.50 for the time period of March 1, 2022 through March 15, 2022, as well as Credit/Debit Card transactions for February 2022 in the amount of \$5,140.63. President Marti requested a motion for approval of all Bureau County Metro Center and Princeton Park District claims for a total amount of \$34,795.06. Motion was made by Commissioner Cochran and seconded by Commissioner Nyman. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2021/2022 Revenue/Expense Totals by Month Report was reviewed. The total amount for February 2022 was \$98,776.72.

The Board reviewed the February 2022 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2021/2022 fiscal year. The Cash Total as of February 28, 2022 was \$1,946,134.26. Tammy noted funds will be transferred into the Audit Fund to bring the balance to a positive number.

NEW BUSINESS:

Review Proposals & Discussion on Boiler Replacement – Tammy stated we received two Project Services Agreements for the Boiler Replacement from the Farnsworth Group. The first agreement includes mechanical engineering to provide a bid package for replace-in-kind boiler replacement at a cost of \$4,700, plus normal reimbursable expenses. The second agreement includes mechanical engineering services to provide boiler replacement options at a cost of \$9,500, plus normal reimbursable expenses. After some discussion regarding the pros and cons of each agreement, Nathan stated his recommendation would be to proceed with the replace-in-kind boiler agreement. It was noted there is money in the current budget to finance the replace-in-kind option. President Marti made a motion to approve the bid package for the replace-in-kind boiler replacement at a cost of \$4,700, plus normal reimbursable expenses. The motion was seconded by Commissioner Nyman. A voice vote was taken: ayes – all; nays – none. The motion carried.

Proposal and Discussion of Rate Increase for Metro Center – Commissioner Nyman stated he has had several meetings with Tammy and Nick regarding proposed 2022 Annual Membership Rate increases. When comparing rates with neighboring park districts and other recreational facilities, the Metro Center Membership Rates continue to be much lower. It was noted the last rate increase was January of 2020. With the new rate structure, single memberships would increase by \$15 and family memberships by \$25. With this increase, the current \$25 fee for the weight room would be eliminated and all land & water fitness classes would be free. It would also entitle members to buy guest passes at a reduced cost, as well as receive a discounted pass for the Alexander Pool. The idea was also proposed to continue to be open on Sundays from 10:00 a.m. to 2:00 p.m. all year long, giving members more hours of operation. Commissioner Nyman made a motion to accept the proposed Annual Membership Rate increases, effective July 1, 2022. The motion was seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

Companion Life Insurance Renewal – Tammy stated she has received the renewal rates from Companion Life. The Dental Insurance will increase by \$4.37 at renewal on April 1, 2022. The new rate will be \$58.97. The Life Insurance rate will remain the same at \$8.13 per employee.

Board Discussion on Changing to One Board Meeting Per Month – The Board discussed the option to meet only one time per month. After some discussion, Commissioner Nyman made a motion to meet on the third Monday of each month beginning in April 2022. The motion was seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

Vandalism – Tammy stated there was vandalism inside the Metro Center on March 7th, with the Women’s Locker Room suffering the most. There were more patrons than usual as school was not in session that day. Going forward we will attempt to have more staff scheduled on days when there is no school.

UNFINISHED BUSINESS:

Update on Happenings in the Parks – Matt noted due to vandalism still happening at the parks, the idea of not opening the restrooms at this time is being considered. With supply issues, we may not be able to get replacements for what is being vandalized. The parks are being prepped for Youth Flag Football which begins March 26th and for Soccer which begins April 4th.

OTHER BUSINESS:

The Board reviewed the Executive Director’s Report.

ADJOURNMENT:

At 6:02 p.m. motion was made by Commissioner Cochran and seconded by Commissioner Nyman to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary