

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
FEBRUARY 21, 2022**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Abbie Cochran, Andy Marti, Brandon Nyman, and Dennis Nink. Also present were Assistant Director & Recreation Superintendent, Nick Davis; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood.

Present in the audience was Becky Kramer.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting on January 17, 2022 and February 7, 2022. Motion was made by Commissioner Nink and seconded by Commissioner Cochran. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$11,897.54 and for the Princeton Park District in the amount of \$8,951.55 was presented for the time period of January 18, 2022 through February 21, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$5,182.52 and Princeton Park District in the amount of \$179.77 for the time period of February 1, 2022 through February 15, 2022, as well as Credit/Debit Card transactions for January 2022 in the amount of \$1,499.16. President Marti requested a motion for approval of all Bureau County Metro Center and Princeton Park District claims for a total amount of \$27,710.54. Motion was made by Commissioner Nink and seconded by Commissioner Nyman. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2021/2022 Revenue/Expense Totals by Month Report was reviewed. The total amount for January 2022 was \$94,213.20.

The Board reviewed the January 2022 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2021/2022 fiscal year. The Cash Total as of January 31, 2022 was \$1,976,687.67.

NEW BUSINESS:

Welcome Newly Appointed Board Commissioner, Leslie Youngren – President Marti made a motion to approve Leslie Youngren as the newly appointed Board Commissioner to fill the unexpired term of Chris Blanford. The motion was seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried. President Marti welcomed Les and administered the Princeton Park District Commissioner’s Oath of Office.

Monitors Installed Throughout the Metro Center – Nick stated six new monitors from Monitor Productions have been installed in various places throughout the Metro Center. Our staff was responsible for mounting the brackets and running the ethernet cable to the monitors. These monitors will display slide advertisements of various businesses along with advertising for our programs. It was noted there is no cost to the Metro Center for this service.

Update of Zearing Park Baseball/Softball Fields – Nick noted collapsible fencing will be purchased and installed at the baseball and softball fields at Zearing Park. Two will be purchased by Princeton Youth Baseball/Softball and one purchased by the park district. The possibility of installing shade structures has also been discussed.

UNFINISHED BUSINESS:

Continue the Discussion of Possibly Paying off the Roof Installment Contract – The Board discussed the possibility of paying off the Roof Installment Contract with Central Bank. The consensus of the board members was to use the money earmarked for the roof project on deposit at Midland States Bank and pay off the Roof Contractual Agreement. Attorney Bob Russell stated this would need to be included in the Budget for Fiscal Year 2022/2023. Payoff of the contract could then be completed once the budget is approved.

Boiler Replacement Discussion – Nick stated Nathan has been in contact with representatives from the Farnsworth Group on obtaining the specs in order to begin the bid process for the Boiler Replacement. We are hoping to have these available by the end of this week.

Equip for Equality Response/Jacuzzi – The Board reviewed the letter sent by Attorney Bob Russell to Equip for Equality regarding the suggestions given by them to modify the jacuzzi to make it ADA accessible. The letter states the size of the Metro Center jacuzzi would not accommodate the modifications to the steps or extension of the grab bar which would need to be done to make it compliant to the 2010 ADA Standards for Accessible Design.

July 4th Celebration Update – Nick noted the Princeton Park District will be partnering with Princeton Tourism and the City of Princeton for the Fourth of July Celebration this year. Plans include live music, along with food and drink vendors at the south end of Zearing Park, with the north end being utilized for the traditional fireworks display. Attorney Bob Russell suggested contacting IPARKS to verify this type of event will be covered under our policy.

OTHER BUSINESS:

The Board reviewed the Executive Director’s Report.

ADJOURNMENT:

At 5:29 p.m. motion was made by Commissioner Cochran and seconded by Commissioner Nyman to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary