

**REGULAR MEETING MINUTES  
OF THE COMMISSIONERS OF THE  
PRINCETON PARK DISTRICT  
FEBRUARY 7, 2022**

**CALL TO ORDER:**

The meeting was called to order by Vice President Nink at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

**ROLL CALL:**

Present were Commissioners Abbie Cochran, Dennis Nink, and Brandon Nyman. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Maintenance Director, Nathan Cook; Program Supervisor, Paige Randall; and Recording Secretary, DeAnn Underwood.

Present in the audience were Becky Kramer and Les Youngren.

**PERFECTION OF AGENDA:**

None.

**OPEN DISCUSSION:**

Nothing was presented.

**APPROVAL OF CLAIMS:**

A list of handwritten checks for the Bureau County Metro Center in the amount of \$18,568.23 and the Princeton Park District in the amount of \$3,603.75 for the time period of January 15, 2022 to January 31, 2022 was presented for approval. Vice President Nink requested a motion for approval of the bills totaling \$22,171.98. Motion was made by Commissioner Cochran and seconded by Commissioner Nyman. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2021/2022 Expense Totals by Month Report was reviewed.

**NEW BUSINESS:**

**Unexpired Term of Board Member Chris Blanford Discussion (If desired, closed session under 2(C)(3) of the Open Meetings Act)** – The Board welcomed Les Youngren to the Regular Meeting. Les gave an overview of his background and why he is considering filling the unexpired term of Chris Blanford on the Princeton Park District Board. Board members gave a summary of the responsibilities, as well as their reasons for being a board member. Les was invited to the next Regular Meeting on February 21, 2022.

**Begin Discussion of the Possibility of Paying Off the Roof Contract** – Tammy reviewed with the Board the information regarding the Roof Contractual Agreement the park district has with Central Bank and the possibility of paying off this debt. The money earmarked for the roof project is on deposit at Midland States Bank. The payoff of the Roof Contractual Agreement with Central Bank as of March 1, 2022 is \$363,174.39. After some discussion, it was the consensus of the Board to have this as an agenda item at the February 21<sup>st</sup> Regular Meeting to further discuss possible options.

**Cell Phone Policy Revision** – Tammy presented a revision to include additional wording to the 406:1 Personal Reimbursement – Cellular Phone Policy which reads: *Any cell phone reimbursement must not exceed the amount of the person's charges.* Vice President Nink requested a motion for approval of the revision to the cell phone policy as presented. Motion was made by Commission Nyman and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

**2022 IAPD Conference Update** – Commissioner Nyman, Tammy, Nick, and Paige all stated they enjoyed attending the 2022 IAPD Conference and hearing Keynote Speaker, Scott Christopher. Paige stated with this being her first year at conference she felt the sessions she attended were very beneficial. Nick noted he was able to focus on administrative sessions, as well as a grant writing session at this year's conference. Tammy stated she attended sessions tailored to leadership and risk management.

#### **UNFINISHED BUSINESS:**

**Continue Boiler Replacement Discussion** – Nathan stated the Farnsworth Group is working on a bid proposal for the boiler. Once the specs for the project are complete, we will be able to move forward with the bid process. All options for replacement of the boiler will be considered.

Nathan noted the Pool Pak had an issue this month with a valve sticking and the computer system shutting down. Alpha Energy was able to get it back up and running. This continues to be an area of concern due to the age and cost to repair the Pool Pak.

#### **DEPARTMENT REPORTS:**

The Board reviewed and accepted the following reports:

- Superintendent of Parks
- Maintenance Director
- Assistant Director/Superintendent of Recreation
- Program Supervisor
- Front Desk Supervisor/Rentals

**OTHER BUSINESS:**

The Board reviewed the Executive Director's Report. Tammy stated the division of the F. Ivan Hoover Land has been decided, with the park district owning the East Parcel and St. Matthew's Lutheran Church owning the West Parcel. Paperwork is being completed by the attorneys to proceed with finalizing ownership of each parcel. Tammy noted the park district will be working with Princeton Tourism and the City for the July 4<sup>th</sup> Celebration this year.

**ADJOURNMENT:**

At 5:42 p.m. motion was made by Commissioner Nyman and seconded by Commissioner Cochran to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

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Andrew D. Marti, President

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Brandon Nyman, Secretary