

**REGULAR MEETING MINUTES
OF THE COMMISSIONERS OF THE
PRINCETON PARK DISTRICT
JANUARY 17, 2022**

CALL TO ORDER:

The meeting was called to order by President Andy Marti at 5:00 p.m. at the Bureau County Metro Center, Princeton, Illinois.

ROLL CALL:

Present were Commissioners Chris Blanford, Abbie Cochran, Andy Marti, Brandon Nyman, and Dennis Nink. Also present were Executive Director, Tammy Lange; Assistant Director & Recreation Superintendent, Nick Davis; Superintendent of Parks, Matt Wright; Maintenance Director, Nathan Cook; Attorney Bob Russell; and Recording Secretary, DeAnn Underwood.

PERFECTION OF AGENDA:

None.

APPROVAL OF MINUTES:

President Marti requested a motion for approval of the minutes of the Regular Meeting on December 20, 2021. Motion was made by Commissioner Cochran and seconded by Commissioner Nink. A voice vote was taken: ayes – all, nays – none. The motion carried.

OPEN DISCUSSION:

Nothing was presented.

APPROVAL OF CLAIMS:

A list of bills due and payable for the Bureau County Metro Center in the amount of \$13,556.18 and for the Princeton Park District in the amount of \$11,986.80 was presented for the time period of December 16, 2021 through January 17, 2022, and handwritten checks for the Bureau County Metro Center in the amount of \$16,425.39 and Princeton Park District in the amount of \$3,335.70 for the time period of December 16, 2021 through December 31, 2021. Also, a list of handwritten checks for the Bureau County Metro Center in the amount of \$2,450.80 for the time period of January 1, 2022 to January 15, 2022, as well as Credit/Debit Card transactions for December 2021 in the amount of \$4,742.43. President Marti requested a motion for approval of all Bureau County Metro Center and Princeton Park District claims for a total amount of \$52,497.30. Motion was made by Commissioner Nink and seconded by Commissioner Cochran. A voice vote was taken: ayes – all; nays – none. The motion carried.

The Fiscal 2021/2022 Revenue/Expense Totals by Month Report was reviewed. The total amount for December 2021 was \$154,876.56. Tammy noted expenses were up but can be attributed to items occurring this month only.

The Board reviewed the December 2021 Financial Statements for the Corporate Fund, Metro Center Enterprise Fund, and the Recreational Program Fund.

The Board reviewed the spreadsheet of Cash Fund Balance Reconciliation for the 2021/2022 fiscal year. The Cash Total as of December 31, 2021 was \$2,196,420.60. Tammy noted transfers will be made from the tax money to bring all funds to a positive balance.

NEW BUSINESS:

Accept the Resignation Letter of Chris Blanford – The Board accepted, with regret, the resignation of Chris Blanford as a Princeton Park District Board Member due to moving outside the city limits. The Board, as well as Tammy and the staff, thanked Chris for his time and dedication to serving on the park district board.

Approve the 2022 IRS Mileage Rate - Tammy stated the new IRS mileage reimbursement rate of 58.5 cents went into effect on January 1, 2022. President Marti requested a motion for approval of the mileage reimbursement rate for 2022 to be set at 58.5 cents. Motion was made by Commissioner Nyman and seconded by Commissioner Nink. A voice vote was taken: ayes – all; nays – none. The motion carried.

Boiler Repair/Replacement Discussion – Nathan noted a crack was found in one of the two Weil Mclain 5 section boilers at the Metro Center. The estimated cost by Alpha Energy to replace the section with the crack is approximately \$19,981. The quote from them for a new boiler is \$56,464. Currently, we are only utilizing the other boiler. A temporary fix has been done on the crack in the event it would have to be utilized again. Elmore Electric has been contacted and will be providing a bid for a high-efficient system. We have reviewed the budget and identified line items we would not pursue this year if the decision is made to purchase a new boiler.

2022-2023 Princeton Park District Payment Obligations – Tammy provided the Board with the 2022/2023 Debt Obligations for the Princeton Park District, as well as the payment obligations for years 2016 thru 2022. The obligations for 2022/2023 total \$1,061,964.10.

UNFINISHED BUSINESS:

Resume Discussion of Potential Candidates for the Unexpired Term of Chris Blanford (if desired, closed session under 2(C)(3) of the Open Meetings Act) – President Marti noted several names of individuals as potential board candidates have been provided to fill the unexpired term of Chris Blanford. After some discussion, it was the consensus of the Board to invite Les Youngren to attend the February 7th Regular Meeting.

F. Ivan Hoover Land Division Update – Tammy stated she is waiting to hear back from the representative from St. Matthew’s Lutheran Church regarding division of the two parcels of the F Ivan Hoover Land. The park district’s half of the survey cost has been paid. The only thing remaining is to choose which parcel each entity will own.

DEPARTMENT REPORTS:

The Board reviewed and accepted the following reports:

- Superintendent of Parks
- Maintenance Director
- Assistant Director/Superintendent of Recreation – No report. Nick noted \$4,000 in revenue was raised with the one week special for new memberships.
- Front Desk Supervisor/Rentals – No report.

OTHER BUSINESS:

The Board reviewed the Executive Director’s Report. Tammy stated staff is looking for different opportunities to increase revenues. It was noted minimum wage increased to \$12.00 per hour in January.

ADJOURNMENT:

At 5:41 p.m. motion was made by Commissioner Cochran and seconded by Commissioner Nyman to adjourn. A roll call was taken: ayes – all; nays – none. The motion carried.

Andrew D. Marti, President

Brandon Nyman, Secretary