

Princeton Park District  
**Regular Meeting Agenda**  
Monday, August 21, 2023  
Bureau County Metro Center

1. Call to Order
  
2. Roll Call  
    \_\_\_Andy Marti, President                                      \_\_\_Dennis Nink, Vice President  
  
    \_\_\_Brandon Nyman, Secretary/Treasurer     \_\_\_Abbie Cochran, Ethics Officer  
  
                                 \_\_\_Les Youngren, Commissioner
  
3. Perfection of Agenda
  
4. Approval of Minutes  
    a.      July 17th, 2023                                      ~Regular Meeting
  
5. Open for Discussion. (Anyone wishing to address the Board may do so at this time. The amount of time available for public discussion is subject to the discretion of the Chair.)
  
6. Approval of checks for July 17<sup>th</sup> to August 21<sup>st</sup>, 2023 for the Metro Center and the Park District.

Metro Center	\$	13,813.74	
Princeton Park District	\$	16,274.76	
Hand Written Metro	\$	17,615.97	(July 17-31, 2023)
Hand Written Metro	\$	3,850.86	(Aug 1-21, 2023)
Hand Written Parks	\$	5,954.93	(July 17-31, 2023)
Hand Written Parks	\$	2,062.89	(Aug 1-21, 2023)
Business Visa Card	\$	1,565.77	(July 2023)

**TOTAL Checks & Credit Card    \$      61,138.92**

Review Fiscal 2023-2024 Expense Totals by Month  
Fund Balances, Corp, Metro & Recreation for July 2023  
July 2023 Cash Reconciliation

7. New Business
  - a. Review & Approval of the Ordinance Authorizing the Levy and Collection of an Annual Tax For Public Safety & Security
  - b. Review of the Code of Conduct Policy for the Princeton Park District
  - c. Building & Grounds Committee Proposed Priority Project List
  - d. Set the Efficiency Committee First Meeting Date
  - e. A Reminder that the Bureau County Metro Center will close at 12:00 p.m. on Saturday, September 9<sup>th</sup>, 2023 for the Homestead Festival Activities.
  - f. Accept the Resignation of Park Superintendent, Matt Wright
  
8. Unfinished Business
  - a. Boiler Project Update
  - b. Review & Approve a Policy for Advertisement, Peddling, and Solicitation on Park District Property
  - c. Sample of Proposed Signage at all Parks Regarding a No Trespass Notice
  
9. Department Reports
  - a. Superintendent of Parks, Maintenance Director, Assistant Director/Superintendent of Recreation, Front Desk Supervisor/Rentals
  
10. Other Business
  - a. Executive Director Report
  
11. Executive Session
  - a. Personnel Sec. 2 (c) 2
  
12. Adjournment

**Exceptions to Open Meetings Act:**

Section 2(c)

1. The appointment, employment, compensation, discipline, performance, or dismissal of employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees.
3. The selection of a person to fill a vacancy in a public office.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
6. The setting of a price for sale or lease of property.
8. Security procedures and the use of personnel and equipment to respond to actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
12. The establishment of reserves or settlement of claims, or the review or discussion of claims.
16. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative or statewide association of which the public body is a member.
21. Discussion of minutes of meetings lawfully closed under this Act. Whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

29. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

Exceptions revised and adopted by the board on November 2, 2015.

**Rules for Public Comment during Princeton Park District Board Meetings:**

- a. Members of the public may address the board during the public comment segment of the board meeting. While the board would appreciate notification prior to the meeting of the speaker's intent to address the board and the topic of the remarks, advance notification is not required
- b. At the time for public comment, the board will ask the audience members whether anyone wishes to address the board and, if several persons indicate a desire to do so, the board may inquire as to the general topic the speakers intend to address. If there are multiple speakers on the same topic, the board may limit either the number of speakers or the time allotted to each speaker.
- c. Before addressing the board, speakers shall identify themselves.
- d. Speaker's remarks are limited to three minutes, but more time may be allotted at the board's discretion.
- e. While the speaker is free to discuss any subject that relates to matters within the authority of the Board of Commissioners, it should be relevant to the board's meeting agenda. If the meeting has been called either as an adjourned meeting, special meeting, or emergency meeting, all comments by the public shall be relevant to the board's agenda.
- f. Neither the board nor its staff are under any obligation to respond to the speaker or answer questions posed by the speaker.
- g. The speaker may be asked to step down if he or she becomes disruptive or threatening.
- h. A speaker may present written comments to the board either to supplement his or her remarks or in lieu of presenting remarks.

Rules revised and adopted by the board on January 4, 2016.